



Board Meeting Agenda Abstract

Tuesday, January 20, 2026

Location:

Agenda Item

Town Standard Specifications and Construction Details Update - (Poling) - Item - 11.E

Item Explanation

The purpose of this agenda item is to receive information on a recent update to the Town Standard Construction Details and Specification Book.

Staff Comments

The Engineering Department identifies key initiatives annually and tracks progress as part of its overall departmental profile. A key initiative for 2025 and 2026 is the continued review and update of construction standards and specifications.

This process ensures Engineering plan reviews and inspections align with current code requirements and utilize modern construction practices. The number of standards and specifications updated annually is a tracked metric reported in the Department's annual profile update.

The Town's Land Development Ordinance vests the authority to make periodic updates and clarifications to the Town Spec Book with the Director of Engineering. A summary of recent changes and clarifications is provided. These items clarify the intent and requirements of the Town Spec Book by revising and adding various Water, Sewer, Erosion Control, and Fire Protection-related construction details.

Most of the updates relate to providing further detail on the installation of utilities arising from field construction experience, or to address changes in material or equipment specifications. The Engineering Department worked with a third-party independent engineer outside of the organization to review the proposed updates. These updates will be published to the Town's website following the January 20, 2026, Town Board meeting.

Fiscal Note

No
N/A

Recommendation

Information Item - No Action Required

ATTACHMENTS

[Staff Memorandum - Town Standard Specification and Details - rev12.4.2025.docx](#)