



Board Meeting Agenda Abstract

Monday, May 4, 2026

Location:

Agenda Item

On Call Selection - Construction Engineering & Inspection Services - (Poling) - Item 10.B

Item Explanation

The purpose of this agenda item is to consider the selection of the top three scoring firms and enter into a two-year agreement with them for on-call Construction, Engineering, & Inspection (CEI) services.

Staff Comments

On February 16, 2026, the Town issued a Request for Letters of Interest (RFLOI) for Construction Engineering and Inspection (CEI) Services for on-call services for a two-year term. CEI services are commonly used by NCDOT and municipalities to perform construction management and materials testing throughout the project cycle.

The construction of forthcoming projects requires specific construction administration requirements because they will be partially funded with Federal Highway Administration Funds through LAPP grants. The use of federal funding requires the Town to administer the projects in accordance with NCDOT and Federal standards. Furthermore, it necessitates the use of NCDOT-approved/trained inspectors and construction testing services.

In preparation for these coming projects, Town Staff solicited requests for qualifications from CEI firms. By March 19, 2026, the Town had received eleven Letters of Interest (LOIs) from the following CEI firms: Colliers, DRMP, Freese and Nichols, GFT, Goins Sweitzer, ICE, JMT, RK&K, RS&H, Summit Design and Engineering, and Volkert. A selection committee composed of the Town's Engineering Department staff reviewed the LOIs from each firm and ranked each LOI. The firms were ranked based on firm qualifications, key personnel, team experience, relevant current and recent projects, and project approach. The firms recommended to enter into an on-call services agreement are ranked as follows: (1) JMT, (2) GFT, and (3) RK&K. Town staff are familiar with each of the recommended CEI firms and consider each firm to be highly qualified and will deliver quality work.

As the Town contracts with a firm for specific scopes of work, a contract will be brought to the Town Board for consideration. Management and staff recommend that the Town Board approve the selected firms and authorize the Town Manager to enter into a two-year on-call CEI services agreement with each of the recommended firms, as approved by the Town Attorney.

Fiscal Note

Yes

These are master agreements and do not include scope and fee. Scope and fee for CEI Services will be determined as project needs dictate and will be brought to the Town Board for individual approval.

Recommendation

MOTION TO: Approve the selection of firms JMT, GFT, and RK&K for On-Call Construction Engineering and Inspection (CEI) services and authorize the Town Manager to enter a two-year on-call CEI services agreement with recommended firms, in the form of an agreement acceptable to the Town Attorney.

ATTACHMENTS

[TOFV On-Call CEI Service RFLOI.pdf](#)

[TOFV 2026 On-Call CEI Selection Ranking.pdf](#)