



Board Meeting Agenda Abstract

Tuesday, January 20, 2026

Location:

Agenda Item

Contract Award - Banks Road Park Baseball Field - Parks, Recreation, and Cultural Resources - (Cox) - Item 10.B

Item Explanation

The purpose of this agenda item is to award a contract to Berry Building Group, Inc. in the amount of \$538,350 for the Banks Road Park Baseball Field Project.

Staff Comments

The FY 2026 Budget includes funding for the construction of a new baseball/softball field at Banks Road Park to provide additional dedicated field space for the Town's rapidly growing youth sports program. The project scope includes site preparation, grading, installation of the playing field, fencing, dugouts, and all labor, materials, and incidental items necessary to complete the project.

The project was initially advertised informally on July 15, 2025, and three bids were received on August 7, 2025; however, all bids exceeded the informal bidding threshold of \$500,000. In accordance with N.C.G.S. 143-129, the project was re-advertised formally on November 10, 2025. Bids were opened and publicly read on December 4, 2025. Seven bids were received, and staff confirmed that the lowest responsible and responsive bidder is Berry Building Group, Inc. with a bid of \$538,350.

In addition to the bid received from Berry Building Group for field construction, the Town will contract directly with MUSCO Lighting for the installation of field lighting. MUSCO Lighting has provided an estimate of \$304,579 through Sourcewell Contract #041123-MSL - a pre-negotiated, competitively bid agreement that allows government, education, and non-profit organizations to purchase equipment, products, and services.

The total cost of the project, including a 3% contingency, is \$868,217.

Town staff recommend awarding the Banks Road Baseball Field Construction Project to Berry Building Group, Inc., in the amount of \$538,350 as presented and recommended, and authorize the Town Manager to execute a contract subject to Town Attorney review as to form.

Fiscal Note

Yes

\$451,976 in funding is available within the current project budget for construction of the Banks Road Park baseball field, of which \$26,976 represents cost savings from the Banks Road Park multi-purpose field lighting project. An additional \$416,421 is required to complete the project. The Project Ordinance Amendment for the Hilltop Needmore Town Park Community Center Project included as a previous item on the January 20, 2026 regular meeting agenda reallocates cost savings of \$416,421 from the Hilltop Needmore Town Park Community Center Project to provide the necessary funding for completion.

Recommendation

MOTION TO: Award a contract for the construction of the Banks Road Park Baseball Field Project to Berry Building Group, Inc. in the amount of \$538,350 and authorize the Town Manager to execute the contract on behalf of the Town, subject to the Town Attorney's review as to form.

ATTACHMENTS

[Banks Road Park Baseball Field Certified Bid Tabulation.pdf](#)
[Banks Road Ballfield Construction Documents.pdf](#)