



Board Meeting Agenda Abstract

Tuesday, December 16, 2025

Location:

Agenda Item

Procedural Ratification - Board of Adjustment - (Harris) - 10.D

Item Explanation

The purpose of this agenda item is to receive appointment recommendations on the Board of Adjustment by Mayor Harris and procedurally ratify the recommendations as is customary.

Staff Comments

The Board of Adjustment is a quasi-judicial body that considers special use permits, variances, and appeal petitions. The term "quasi-judicial" means that the Board follows a decision-making process similar to a court of law. Evidence is presented by Town Staff, as well as by proponents (including the petitioner) and opponents of a petition. Since the Board of Adjustment is a quasi-judicial board, the Town Board of Commissioners cannot consider these petitions. Any interested party may appeal a decision of the Board of Adjustment in Wake County Superior Court.

Board of Adjustment members are recommended by the mayor and approved by the Town Board of Commissioners. Wake County Board of Commissioners, upon the recommendation of the mayor, appoints ETJ members. The Board of Adjustment consists of seven (7) members, five (5) in-Town members, two (2) extra-territorial jurisdiction (ETJ) members, with one (1) in-Town Alternate member. The mayor recommends the appointment of the Board of Adjustment Chair, who serves for a one-year term. The Board of Adjustment Vice Chair is nominated and elected by the Board of Adjustment members to serve for a one-year term. The Board of Adjustment meets on the second Monday of each month, as needed, at 7:00 pm.

Mayor Harris is recommending appointment of the following individuals to serve on the Town's Board of Adjustments:

*Douglas Congdon, in-Town (reappoint)
01/01/2026-12/31/2028*

*Thomas Gallo, in-Town (reappoint)
01/01/2026-12/31/2028*

Chris Goins, ETJ (reappoint)

01/01/2026-12/31/2028

Morgan McDougall, ETJ

01/01/2026-12/31/2027 (filling unexpired term)

David Olaleye, in-Town Alternate

01/01/2026-12/31/2026 (filling unexpired term)

Mayor Harris is recommending that Kathryn Tart serve as Chair of the Board of Adjustment. Three additional Board of Adjustment members, Kathryn Tart, in-Town; Andrew Rubley, in-Town; and Michelle Currin, in-Town have terms expiring in 2026 and 2027.

Fiscal Note

No

Recommendation

MOTION TO: Ratify the Board of Adjustment appointments recommended and named by Mayor Harris.

ATTACHMENTS

[Morgan McDougall - 5505 Linkside Ct - ETJ.pdf](#)

[David Olaleye - 414 Glenwyck Ct - In-Town](#)

[2026 BOA Membership Information.pdf](#)