

**AGENDA MEMO
BUSINESS OF THE CITY COUNCIL
CITY OF FULSHEAR, TEXAS**

AGENDA OF: May 6, 2025

DEPARTMENT: Administration

PRESENTER: Kelsee Jordan Lee - Assistant City Manager

ITEMS: x.K

PREPARED BY: Kelsee Lee

SUBJECT: CONSIDERATION AND POSSIBLE ACTION REGARDING A FACILITY RENTAL AGREEMENT FOR FORT BEND SENIORS TO USE THE IRENE STERN COMMUNITY CENTER FOR A SENIOR CENTER

Expenditure Required:

Amount Budgeted:

Funding Account:

Additional Appropriation Required:

EXECUTIVE SUMMARY

At the April 1, 2025 City Council meeting, staff requested direction to work with a local organization to relaunch a senior center in Fulshear. After several follow-up meetings with Fort Bend Seniors and the Fulshear Senior Center organizations, it was determined that Fort Bend Seniors, a regional nonprofit organization with a strong track record of providing services to seniors in the area and the previous managers of the Fulshear Senior Center, will serve as the lead operator for the revitalized Senior Center program.

Following the Council's direction, staff met with representatives from Fort Bend Seniors on April 8, 2025 to work through the final terms and representatives from Fort Bend Seniors have also conducted a site visit of the Irene Stern Community Center. The terms have now been incorporated into the final agreement, which is presented for Council approval.

The final agreement includes the following terms as directed by City Council at the April 1st meeting:

- No charge to Fort Bend Seniors for use of the facility.
- One-year agreement.
- Monday through Friday, 9:00 a.m. to 1:00 p.m.
- A storage closet will be provided.
- City-sponsored and paying events will take precedence over Senior Center activities.
 - Fort Bend Seniors will be given at least seven (7) days advance notice of any scheduling conflicts.
- Cleaning and basic facility upkeep during and after use will be the responsibility of Fort Bend Seniors.

To facilitate enrollment and orientation for prospective participants, the following registration events will be scheduled at the Community Center, pending Council's approval of the agreement:

- Registration Days:
 - May 8–9, 2025 | 10:00 a.m.–12:30 p.m.
 - June 12–13, 2025 | 10:00 a.m.–12:30 p.m.
- Grand Opening of the Senior Center is scheduled for June 23, 2025

The grand opening has been rescheduled for June 23rd to allow for the installation of new flooring at the Community Center and to accommodate previously booked events at the site.

RECOMMENDATION

Recommend the City Manager be authorized to enter into a facility rental agreement with Fort Bend Seniors to use the Irene Stern Community Center for a senior center.

ATTACHMENTS:

[Fort Bend Seniors Facility Rental Agreement 2025-05.pdf](#)