



Board of Supervisors
Agenda Item Detail
Meeting Date: September 10, 2025
Agenda Section: County Officials

Title: County Administrator's Report:

1. Options to Address the Vacancy of the Chairman's and the Gainesboro District Seats

Discussion/Action Items/Proposed Timeline:

- a. Selection of a date for the special election.
- b. Approval of a resolution authorizing the County Attorney to file a petition for Writ of Special Election with the circuit court to fill both vacant positions.
- c. Application process and application deadline for receiving information from prospective candidates for (1) the Chairman's Seat, and (2) the Gainesboro Seat
- d. The application period for both vacancies could be open from September 11-24, 2025, allowing 14 days to receive applications.
- e. The Board could hold a public meeting on October 1, 2025, to announce the applicants and make the applications available for public inspection. The Board should specify the nature of this meeting (such as whether applicants will be allowed to speak or simply have their names stated).
- f. The Board could make the appointment at the regularly scheduled October 8, 2025, meeting. (If desired, the Board could hold a closed session to discuss prospective candidates immediately before the October 8 meeting.)

g. This proposed timeline would leave October 15th available for a special meeting, if needed.

2. Updated Board Committee Assignments

Attachments:

[BOS09-10-25VacantGainesboroSeatInfo.pdf](#)

[BOS09-10-25VacantGainesboroSeat-BrigliaMemo.pdf](#)