

**City Council
Agenda Item 10.B
Meeting of May 18, 2026**



Title: Twelve-month extension for an interim use permit (IUP) for a portable classroom at Glen Lake Elementary School, 4801 Woodridge Road

Report from: Drew Ingvalson, Senior Planner

Submitted Through: Susan Thomas, AICP, City Planner
Julie Wischnack, FAICP, Community Development Director
Erik Nilsson, City Attorney
Mike Funk, City Manager

Presenter: Susan Thomas, AICP, City Planner

Action Requested: Motion

Form of Action: Report

Votes needed: 4 votes

Summary Statement

On Sept. 18, 2025, the city council approved (7-0) an interim use permit for a portable classroom at Glen Lake Elementary School, 4801 Woodridge Road. Per the resolution, the interim use permit expires on July 31, 2026, unless the council grants a time extension. The Hopkins School District has requested an extension.

Recommended Action

Motion to approve the extension request for an interim use permit for Glen Lake Elementary School at 4801 Woodridge Road.

Background

In evaluating extension requests, the city has generally considered:

1. Whether there have been changes to city code or policy that would affect the previous approvals; and
2. Whether such an extension would adversely affect the interests of neighboring property owners.

Staff finds that the approval of this extension request is reasonable as:

1. There have been no changes to city code that would affect the previous approvals; and
2. The requested extension would not adversely affect the interests of neighboring property owners.

The current request is the applicant's first extension request for this project. If approved, the interim use permit would expire on July 31, 2027.

ATTACHMENTS:

[Project Information](#)