

**Charter Commission Agenda Item 4.E
Meeting of November 18, 2025**



Title: Charter amendment addressing the number of charter commission members

Report from: Erik Nilsson, City Attorney

Action Requested: Motion to recommend the amendment of the city charter to the city council.

Summary Statement

Charter amendment to establish a fixed charter commission membership number within the statutorily authorized range of not less than seven nor greater than 15, that also retains the flexibility to expand to include a sitting council member in its membership.

Background

State law provides that the chief judge of district court must appoint all members of the charter commission. The court determines the size of the commission, which must not be less than seven members nor greater than 15 members. A city charter may establish a fixed number within the statutory range and, if it does so, the court may only appoint that number of members. The charter provision controls. Minnetonka's charter is silent on the size of the commission, although it has been consistently comprised of nine members for several years. The only charter provision that mentions charter commission membership is section 2.05, which prohibits more than one sitting council member from serving on the commission at one time.

The charter commission discussed this topic at its annual meetings in 2022 and 2024. At the latter meeting, the commission directed the city attorney to prepare a proposed amendment to the charter adding a new section 2.12 providing for a fixed, yet flexible, membership composition for consideration at the 2025 annual meeting. The expressed desire of the commission was to have a fixed number consistent with the current practice of nine members that also retained the flexibility to expand by one member with the addition of a sitting council member.

The proposed amendment is attached.

ATTACHMENTS:

[Charter Commission membership amendment](#)