

**City Council
Agenda Item 11.D
Meeting of December 8, 2025**



Title: Resolution accepting gifts, donations and sponsorships given to the city during 2025

Report from: Joel Merry, Assistant Finance Director

Submitted Through: Darin Nelson, Finance Director
Erik Nilsson, City Attorney
Moranda Dammann, Assistant City Manager

Presenter: Darin Nelson, Finance Director

Action Requested: Motion

Form of Action: Resolution

Votes needed: 5 votes

Summary Statement

Each year the council is required by Minnesota Statutes §465.03 and through Council Policy 2.12 to officially approve acceptance of gifts to the city by adopting a formal resolution.

Recommended Action

Motion to adopt the resolution accepting gifts, donations and sponsorships made to the city in 2025.

Strategic Plan Relatability

N/A

Financial Consideration

Yes

Gifts, donations, or sponsorships received are committed to specific programs or uses per donor direction.

Background

Council Policy 2.12 regulates the receipt and acceptance of gifts, donations and sponsorships to the city in compliance with Minnesota Statutes §465.03. The policy provides that the council must officially approve acceptance of gifts to the city by adopting a resolution.

Attached is the list of all such donations received since last year's council acceptance that were not otherwise individually approved by the city council during the year. As required by the council policy, staff certified that all listed donations were an official sponsorship of an approved city program; a donation to the Richard Wilson Scholarship Fund or Parks for Tomorrow Fund; a conservation easement; or were merchandise or equipment meeting the following criteria:

- Provide for a previously identified need and is for public benefit and use;
- No long-term costs exist for accepting, maintaining and disposing (if applicable) of the donation; and
- The donation is free of any quid pro quo expectations by the donor.

Volunteer time does not require specific council approval nor do advertisements supporting city enterprise funds, the latter because the monies are payment for the benefit of the advertising.

Except where the donation was anonymous, staff has acknowledged the donor of each gift, with a thank you letter, printed, or electronic publication of the sponsorship.

ATTACHMENTS:

[Resolution](#)

[2025 Gifts, Donations & Sponsorships Listing](#)

[Council Policy 2.12, Regulating Gifts, Donations and Sponsorships](#)