



## CITY COUNCIL AGENDA REPORT

**City Council Meeting Date:** July 20, 2020

**Item Title/Agenda Subject:** Annual Comprehensive Plan Amendment Docketing

**Submitted by:** Kirsten Sackett Community Development

**Recommended Action or Motion:** Consider each of the three proposed amendments for docketing during the 2020 annual Comprehensive Plan amendment process.

**Background/Summary:** Under the requirements of the State Growth Management Act (GMA), the City is allowed to amend its Comprehensive Plan one time each year. Ellensburg City Code (ECC) 15.250.090 specifies the formal Comprehensive Plan update process, which allows for amendments to be proposed by any member of the community, City Council member, City Board or Commission, or City staff. Notice of the 2020 annual Comprehensive Plan amendment process, including timelines and deadlines for submittals, was published in the Daily Record at the beginning of June and was posted simultaneously on the City's webpage. Included in this report are the submittal forms for three proposed amendments.

**Previous Council Action:** None.

**Analysis:** Per ECC 15.250.090(C)(3), Council has set their second meeting in July for the docketing of proposed amendments to the Comprehensive Plan. Ellensburg City Code requires that Council consider all proposed amendments and determine which proposals have sufficient background information and analysis to allow their full consideration and review in the annual process. Council is authorized to docket only those proposed amendments that it deems are ready for review during the annual review process. Council must take formal action on a docketed amendment no later than December 31 or the docketed amendment will be continued over for

consideration in next year's amendment process.

Three proposed amendments to the Comprehensive Plan were submitted for Council consideration and are included as attachments to this agenda report. Two proposals were submitted by the Community Development Department, and one proposal was received from the general public.

**Proposal 19-01** was submitted by the Community Development Department to update the 6-year capital improvement plans, which are updated every year as an appendix to the Comprehensive Plan. The plans are still in development and will be updated prior to City Council adoption of any approved Comp Plan amendments.

**Proposal 19-02** was submitted by the Community Development Department. The proposal is to add new language to the Comprehensive Plan which focuses on the City's commitment to diversity, equity and inclusivity. This would be accomplished by adding clarifying language to the value statements found in the Introductory Section of the Comprehensive Plan, and also by adding a new Chapter to the Comprehensive Plan which focuses on the same topic. Goals, objectives and priorities for this new chapter will be developed by the Mayor's subcommittee on diversity, equity and inclusivity.

**Proposal 19-03** submitted by Trenton Gardner is a request similar to the staff-proposed docket #20-02. Mr. Gardner also proposes to develop a chapter for the Comprehensive Plan devoted to equity, diversity and inclusion in our community. He is further proposing that the chapter be developed by a new commission that would include members of the Black, Indigenous, People of Color (BIPOC) community. Additional narrative is included in the attached docket request.

**Financial Impact:**

The costs of administering the annual Comprehensive Plan amendment process are included in the 2020 Community Development budget.

**Attachments:**

[2020 Docketing Proposals](#)