



## CITY COUNCIL AGENDA REPORT

**City Council Meeting Date:** July 20, 2020

**Item Title/Agenda Subject:** Ordinance 4856 (second reading) to increase the membership of the Lodging Tax Advisory Committee

**Submitted by:** Terry Weiner City Attorney Department

**Recommended Action or Motion:** Approve second reading and adoption of Ordinance 4856 increasing the membership of the Lodging Tax Advisory Committee from five to seven members.

**Background/Summary:** Chapter 67.28 of the Revised Code of Washington (RCW) authorizes local governments to create a lodging tax advisory committee (LTAC) for the purpose of reviewing and commenting on proposals for tourism promotion and tourism-related facilities, and engage in tourism planning and promotion activities. The City's Lodging Tax Advisory Committee (LTAC) membership is established in ECC 2.28.200(B), and consists of five members. One member is a city councilmember (who chairs the LTAC), two members are from businesses that are required to collect lodging tax, and two members must be persons involved in activities that are funded by the lodging tax revenue. The LTAC met on March 11, 2020 and recommended increasing the number of committee members from five to seven in order to address issues with meeting the quorum requirements for their meetings.

Council gave first reading to the ordinance at its July 6, 2020 meeting.

**Previous Council Action:** City Council considered the request to increase LTAC membership at its June 15, 2020 meeting and agreed with the recommendation.

**Analysis:** RCW 67.18.1817(1) governs the composition of lodging tax advisory committees, and requires that a lodging tax advisory committee consist of at least five members, of whom: (a) At least two members who are representatives of businesses required to collect tax under this chapter; and (b) at least two

members who are persons involved in activities authorized to be funded by revenue received under the chapter. The proposed revisions to ECC 2.28.200(B) will add one member to each of the required "collection" and "receiver" categories.

In addition, the members of each collection and receiver category serve staggered terms. In order to continue this staggered membership, the ordinance incorporates the current expiration date for present members (either December 31, 2020 or December 31, 2021, depending on their original appointment date). New members (the 6th and 7th) shall serve what may be a slightly longer term through December 31, 2022, again depending on when they are appointed.

**Financial Impact:** None.

**Attachments:**

[Ordinance 4856 - Lodging Tax Membership Increase](#)