Agenda Item: 2.d

Meeting Date: December 3, 2026

MEMORANDUM

To:	City Commission
Through:	Jennifer K. Bramley, City Manager
From:	Clayton Watkins
Date:	2026-11-18
Subject:	Approval of a General Engineering Consultant (GEC) Service Authorization to Mead and Hunt, Inc., in a "Not-to-Exceed" (NTE) amount of $370,023.33, for Utility Engineering Design, Permitting and Construction Services for the Bayshore Water Main Replacement Project.
Presenter(s):	Alejandro Gonzalez, P.E., Project Manager
Staff Recommendation:	Motion to approve issuance of a GEC Service Authorization to Mead and Hunt, Inc., of Tampa, FL, for Utility Engineering Design, Permitting and Construction Services for the Bayshore Water Main Replacement Project, in a NTE amount of $370,023.33; and to designate Jorge M. Quintas, P.E., Deputy City Manager, as the City's authorized designee to execute the Service Authorization.
Strategic Themes:	Infrastructure, Planning & Growth
Boards & Committees:	N / A
Budget Impact:	Funds for this project are budgeted in the Water/Wastewater Utility Fund, in Acct. #441-5166-533-056301-WU, under Project #511803.
Past Action:	1.) September 17, 2026 - Commission recognized Representative Kim Berfield for her support in securing the appropriation funding toward the Bayshore Water Main Project, in the amount of $1.5M, during the 2026 Legislative Session, (Agenda Item #1.b); and 2.) May 16, 2023 - Commission awarded a GEC contract to Mead and Hunt, Inc., (and other consulting firms), as a result of RFQ 23-1221 - "Miscellaneous Engineering, Landscape Architecture, Surveying, and Planning Consulting Services", under Division (2) - Water & Wastewater Engineering Services, (Agenda Item #2.d).
Next Action:	Commence design following issuance of a Service Authorization and Purchase Order, subject to Commission approval of award

recommendation.

Attachments:

A. Service Authorization W-1-27 - Mead & Hunt (partially executed).pdf
B. Purchasing Managers Memo - Mead & Hunt, Inc. (GEC).pdf

Background:

The proposed project consists of the replacement of an existing 6" watermain located along Bayshore Blvd. (Alt US-19), from San Salvador Dr., to Buena Vista Dr. N. The scope of work includes installing approximately 3,700 linear feet of 6" PVC and Ductile Iron (DIP) water main pipe along Bayshore Blvd, inclusive of required valves, fittings, restraints, reinstating services, and all associated appurtenances.

The existing 6-inch water main to be replaced is an unlined cast iron pipe, not wrapped in a protective polyethylene encasement, which increases the potential for degradation, and may be subject to leaks and main breaks. The 6-inch cast iron watermain is the oldest water main in the City's distribution network, with some estimates having the pipe being close to 100 years of service. This exceeds the pipe's service timeframe, and thus has been recommended for replacement by the Water Distribution Division of the Utilities Department.

The City of Dunedin received State Appropriation funding, in the amount $1,500,000, during the 2026 State Legislative Session for replacement of the aforementioned cast iron water main.

As such, staff solicited a scope of services and fee proposal from Mead and Hunt, Inc., of Tampa, FL, one of the City's General Consultants (GEC's) for Division 2 (Water & Wastewater Engineering Services), which the City entered into with Mead and Hunt on May 16, 2023, under RFQ 23-1221. Staff subsequently received the attached scope and fee (Exhibit A) and found it to be acceptable.

Therefore, staff hereby recommends Commission approval to authorize a GEC Service Authorization for utility engineering design, permitting, and construction services for the Bayshore Water Main Replacement Project to Mead and Hunt, Inc., of Tampa, FL, in the NTE amount of $370,023.33, as detailed herein; and to designate Jorge M. Quintas, P.E., Deputy City Manager, as the City's authorized designee to execute the Service Authorization.