

**Agenda Item:** 3.c

**Meeting Date:** June 18, 2026

## MEMORANDUM

**To:** City Commission

**Through:** Jennifer K. Bramley, City Manager

**From:** Sue Bartlett

**Date:** 2026-06-12

**Subject:** Update to the Citywide Fleet Replacement Plan (FRP) for two (2) Solid Waste trucks funded by the Florida Department of Environmental Protection (FDEP) VW Class 8 Municipal Service Truck Grant Program, for a total expenditure of \$874,610; with an \$800,000 reimbursement.

**Presenter(s):** Suzanne "Sue" Bartlett, Public Works Director; and Scott Caterson, Fleet Services Manager

**Staff Recommendation:** Motion to approve an update to the Citywide Fleet Replacement Plan (FRP) for two (2) Solid Waste trucks Funded by the FDEP VW Class 8 Municipal Service Truck Grant Program reimbursement of \$800,000, in FY27, to offset a total expense of \$874,610 in FY26; resulting in a net City expense of \$74,610.

**Strategic Themes:** Infrastructure, Planning, and Growth

**Boards & Committees:** N / A

**Budget Impact:** Refer to 'Exhibit C' for the BA/BT Form to adjust planned expenditures in FY27 and FY28, into FY26. The total expenditure of \$874,606 requires Budget Adjustments from the Solid Waste Fund Balance. As detailed in 'Exhibit C', adjustments will be made to Acct. #440-5430-534-056406-SW Residential of \$441,875, and Acct. #440-5431-534-056406-SW Commercial of \$432,735; thereby decreasing the Fund Balance by \$874,610, and subsequently reimbursed in FY27 by the \$800,000 grant.

**Past Action:** N / A

**Next Action:** Purchase replacements of two (2) Solid Waste vehicles, subject to approval of staff award recommendation.

**Attachments:** [Exhibit A. Replacement 491 FSA25-VEH23.0 Peterbilt 520 - Heil FEL Half Pack.pdf](#)

[Exhibit B. Replacement 462 FSA25-VEH23.0 PETERBILT 520 NEW WAY SIDEWINDER ASL.pdf](#)

[Exhibit C. Budget Adjustment PW - Class 8 Trucks DEMP Grant \(06-09-26\).pdf](#)

[Exhibit D. Purchasing Email Approval \(05-28-26\).pdf](#)

**Background:**

During the January 22, 2026, City Commission meeting, staff presented the FY26 Vehicle Replacement Plan (VRP). As part of that presentation, the Commission was informed the City's Grant Specialist had submitted an application for funding to assist with the replacement of two (2) Solid Waste fleet assets.

The City has since been awarded an \$800,000 grant through the Florida Diesel Emission Mitigation Grant Program to replace two (2) Class 8 Solid Waste vehicles: one (1) automated side-loading refuse truck, and one (1) front-end loader refuse truck. As a result, the Citywide Vehicle Replacement Plan (VRP) must be updated to reflect the accelerated replacement schedule for these vehicles, and the corresponding grant funding offset.

A budget amendment is required because these vehicles were originally programmed for replacement in future fiscal years. To comply with the grant requirements, the replacement vehicles must be purchased, placed into service, and the existing vehicles permanently removed from service by the end of FY27.

Purchasing has approved the purchase of these vehicles through the competitive contract with the Florida Sheriff Association (FSA) as referenced in the Quotes; Exhibits 'A' and 'B', as well as, Purchasing's email 'Exhibit D'.

Acceptance of this grant represents a significant financial benefit to the City and its residents while advancing the goals of the adopted Vehicle Replacement Plan. The accelerated replacement will not increase the overall number of fleet assets, and will eliminate the need for the lease or financing mechanisms typically used to fund these large vehicle purchases. In addition, the replacement supports the Solid Waste Division's ongoing efforts to reduce obsolete equipment, improve fleet reliability, and appropriately right-size its vehicle inventory.

As such, staff hereby recommends Commission approval to update the Citywide FY26 VRP for the purchase of two (2) Solid Waste trucks Funded by the FDEP VW Class 8 Municipal Service Truck Grant Program, and the associated budget amendment for the \$800,000 FDEP Grant Reimbursement in FY27, to offset a total expense of \$874,610 in FY26; resulting in a net City expense of \$74,610, as detailed herein.