

**Agenda Item:**

3.b

**Meeting Date:** September 18, 2025

## **MEMORANDUM**

**To:** City Commission

**Through:** Jennifer K. Bramley, City Manager

**From:** Clay Watkins

**Date:** 2025-09-06

**Subject:** Change Order No. 2 to Service Authorization No. W-4-24 with Chen Moore & Associates (CMA) for additional engineering design services, construction inspections, and record documents, in the amount of \$314,372.50.

**Presenter(s):** Martin Wade, P.E., Engineer III; and Clayton "Clay" Watkins, P.E., Director of Utilities & Engineering

**Staff Recommendation:** Commission approval of Change Order No. 2, in the amount of \$314,372.50, for additional services by Chen Moore & Associates (CMA), for additional engineering and construction administration services required for City infrastructure adjustments and/or relocations related to two (2) FDOT projects: (FDIP #448486-1: Alt US 19 Widening & Resurfacing at SR 586/Curlew Rd), and (FDIP #448041-1: Improvements at SR 586/Curlew Rd, from E of Bogie Ln to E of Fisher Rd.)

**Strategic Themes:** City Services, and Infrastructure, Planning, & Growth

**Boards & Committees:** N / A

**Budget Impact:** A Budget Adjustment / Budget Transfer (as noted in Exhibit D) is necessary in the Water/Wastewater Utility Fund for Acct #441-5166-533-053110-WU and Acct. #441-5266-535-053110-WU, under Project #512403. There is no change in net position as a result of this budget transfer. This Budget Adjustment will be brought before the Commission during a future Quarterly Update by the Finance Department for formal approval.

**Past Action:** 1.) Under prior Agenda Item #2.c, the City issued Service Authorization No. W-4-24 on August 6, 2024 to Chen Moore and Associates (CMA), in the amount of \$287,010, for Consultant Services associated with the adjustment and/or relocation of City infrastructure impacted by two (2) proposed Florida Department of Transportation (FDOT) improvements projects at the

intersection of Alternate US-19 (Bayshore Blvd - FDOT Financial ID, FIN #448486-1-52-01 ), and Curlew Road (FDOT FIN #448041-1-52-01); and

2.) Change Order No. 1, in the amount of \$34,287.65, was issued on December 10, 2024 for additional engineering design services, bathymetric survey, subsurface utility engineering, and geotechnical exploration in regards to utility relocations required for the FDOT Curlew Road project.

**Next Action:** Commence additional engineering design services, and construction / inspections services subject to Commission approval of recommended Change Order #2.

**Attachments:** [A. CMA Proposal Eng CO2-W-4-24.pdf](#)  
[B. CMA Proposal Eng CO1 - W-4-24.pdf](#)  
[C. CMA Service Authorization W-4-24 Utility Relocation on Curlew.pdf](#)  
[D. Budget Adjustment Utilities Water - Utility Relocation at Curlew.pdf](#)

**Background:** The Florida Department of Transportation (FDOT) has programmed and commenced design on two (2) projects within Dunedin's City limits. Those projects are: (FIN #448486-1) - "Alt US 19 Widening & Resurfacing at SR586 / Curlew Rd" and (FIN #448052-1) - "Improvements at SR586 / Curlew Rd, from E of Bogie Ln to E of Fisher Rd". A component of these FDOT projects is the required relocation of existing City utilities within FDOT right-of-way (R-O-W) that directly conflict with their proposed improvements. The City is responsible for the engineering design necessary to relocate our underground utilities which are in conflict with the FDOT's improvements, inclusive of the associated construction engineering and inspection services related to City infrastructure modifications.

Change Order No. 2 for this project includes additional engineering costs for the development of temporary traffic control plans for the infrastructure work per FDOT's request. The additional engineering costs are due to the FDOT's accelerated design (an approximate 10-month project schedule extension), an additional design document review request by FDOT, construction engineering & inspection services, and providing record drawings for the project.

The original project scope of work did not include temporary traffic control documents based on the assumption the utility work would be performed under the roadway projects traffic control plans. However, the FDOT subsequently requested separate temporary traffic control plans be developed for the infrastructure work, and that the designer provide estimated quantities of work for each

phase of construction.

Chen Moore & Associates (CMA) scope of work includes design service costs for the revisions to the design documents based on FDOT "pushing back" the project "Letting" (or Advertisement) date, and requesting additional document reviews and engineering submittals prior to letting the project. Also included in the scope is Construction Engineering Inspections (CEI) costs for the adjustment and/or relocation of the City utilities, and engineering costs to produce Record Documents of the infrastructure modifications, post construction. These items referenced above were NOT included in the original scope of work and fee for the project.

City staff has reviewed the proposal for Change Order #2, and found it to be satisfactory in order to see the project through construction completion.

As such, staff hereby recommends Commission approval of Change Order #2 for additional engineering and construction phase services, in a Not-to-Exceed (NTE) amount of \$314,372.50 to Chen Moore and Associates (CMA), as detailed herein.