

**Agenda Item:** 2.c

**Meeting Date:** January 8, 2026

## MEMORANDUM

**To:** City Commission

**Through:** Jennifer K. Bramley, City Manager

**From:** Clay Watkins

**Date:** 2025-12-17

**Subject:** Award a "piggyback" agreement for the rehabilitation of twenty-four (24) sanitary sewer manholes to Rowland (DE) LLC, in the amount of \$79,880.

**Presenter(s):** Clayton "Clay" Watkins, P.E., Director of Utilities & Engineering; and Rodney Rainey, Wastewater Collections Manager

**Staff Recommendation:** Award a contract for the rehabilitation of twenty-four (24) sanitary sewer manholes to Rowland (DE) LLC, of Pinellas Park, FL, in the amount of \$79,880, via "piggybacking" Pinellas County's - "Annual Sanitary Sewer Repair and Extension FY24-FY26 Step 2" Contract (ITB-C No. 24-0384-ITB-C STEP 2).

**Strategic Themes:** Infrastructure, Planning & Growth

**Boards & Committees:** None

**Budget Impact:** Funds for this project are budgeted in the Water / Wastewater Fund, under Project #529502, Acct. #441-5266-535-054610-WU.

**Past Action:** None

**Next Action:** Issue a PO to Rowland (DE) LLC, in the amount of \$79,880, for the rehabilitation of twenty-four (24) sanitary sewer manholes, subject to Commission approval.

**Attachments:**

- A. Rowland-Dunedin Piggyback Agreement.pdf
- B. Exhibit A - Annual Sanitary Sewer Repair and Extension FY24-FY26 Step 2 - Bid\_Packet\_24-0384 (2).pdf
- C. Exhibit B - Proposal to Rehabilitate Dunedin Manholes.pdf
- D. Anti-Human Trafficking Affidavit.pdf
- E. 2026 MH Rehabilitation Contract Request from Collections.pdf
- F. Description of Dunedin Manholes Requiring Rehabilitation FY26.pdf
- G. Purchasing Memo - Piggyback agreement for the rehabilitation

**Background:**

The City of Dunedin's Wastewater Collection System requires regular staff maintenance of nearly 2600 sanitary sewer manholes. These manholes provide access to the underground sanitary piping system to facilitate staff and equipment access for cleaning and maintenance purposes. Many manholes are located in traffic bearing areas, continuously exposed to wastewater flows and gases, which are aggressive and corrosive environments. Wastewater Collections staff routinely inspect and evaluate the system manholes for needed repairs and rehabilitation. Staff has identified twenty-four (24) manholes, ranging in depth from 3 to 18 feet, in immediate need of rehabilitation, thus prioritized to be addressed via the FY26 Manhole Rehabilitation Program. Continuous renewal and replacement of this essential infrastructure is required in order to avoid failures and service interruptions.

The work of rehabilitating a manhole requires temporarily plugging and/or by-passing the sewer flows to allow for the injection of water-stop materials to fill voids, coating of the interior walls of the manhole, and repair of the bench and/or inverts. The amount of material applied varies with the condition and depth of each manhole. Manholes located within roadways also require traffic control to allow safe access during the rehabilitation process. This rehabilitation technique restores the manhole, typically extending the service life another 25 years, depending upon the sewer conditions in any particular manhole.

Rowland (DE), LLC, of Pinellas Park, FL, has offered to perform the work of rehabilitating twenty four (24) manholes for the City of Dunedin under a Piggyback Agreement (PBA), in the amount of \$79,880. The pricing, terms, and conditions for the PBA is based upon a publicly advertised and competitively awarded Pinellas County contract - "Annual Sanitary Sewer Repair and Extension FY24-FY26 Step 2" Contract (ITB-C No. 24-0384-ITB-C STEP 2).

The City Attorney has reviewed the referenced "piggyback" agreement, and it has been "Approved As To Form", and subsequently signed by Rowland.

As such, staff hereby recommends Commission approval to issue a Purchase Order (PO) to Rowland (DE) LLC, of Pinellas Park, FL, in the amount of \$79,880, via "piggybacking" Pinellas County's "Annual Sanitary Sewer Repair and Extension FY24-FY26 Step 2" (ITB-C No. 24-0384-ITB-C STEP 2) contract, as detailed herein.