

Agenda Item: 3.a

Meeting Date: November 17, 2020

MEMORANDUM

To: City Commission

Date: 2020-11-10

From: Rebecca Schlichter, City Clerk

Subject: Review and approve the 2021 At-A-Glance Calendar displaying meeting dates, conference dates for Elected Officials and holidays.

Presenter(s): Rebecca Schlichter, City Clerk

Recommend: Staff recommends to review, comment, request changes, etc.

Epic Goal(s): GOAL #5, Embrace community and employee relationship strategies that strengthen inclusiveness, respect, transparency and collaborative engagement.

Boards & Committees: N/A

Budget Impact: N/A

Past Action: The upcoming year is reviewed and approved annually every year.

Next Action: N/A

Attachments: [A. 20-11-10 2021 At-A-Glance Calendar-FINAL for 20-11-17 Packet.pdf](#), [B. 2021 Calendar List of Events.pdf](#), [C. 2021 City Manager's Holiday Schedule.pdf](#),

Background: N/A