

Agenda Item: 2.a
Meeting Date: April 17, 2025

MEMORANDUM

To: City Commission

Through: Jennifer K. Bramley, City Manager

From: Rebecca Schlichter

Date: 2025-04-03

Subject: Resolution 25-11, Adopting Certain Rules of Procedure for the Commission

Presenter(s): Rebecca Schlichter, City Clerk

Staff Recommendation: Staff recommends adoption of Resolution 25-11

Strategic Themes: Good Governance

Boards & Committees: N/A

Budget Impact: N/A

Past Action: Approved Resolution 24-02, The City Commission's Rules of Procedure, on January 11, 2024.

Next Action: Review the City Commission's Rules of Procedure during the first meeting in December 2025.

Attachments: [A. Clean Resolution 25-11 Rules of Commission \(02820032-3\).pdf](#)
[B. Draft Resolution 25-XX Rules of Commission.pdf](#)
[C. Draft Resolution 25-11 Rules of Commission \(02820032-3\).pdf](#)
[D. Resolution 24-02-commission-rules-of-procedure-01.09.24.pdf](#)

Background: During the Commission Work Session on March 6, 2025, the City reviewed Exhibit B and requested an update to this Resolution for approval. The City Attorney reviewed the Resolution and requested the changes outlined in Exhibit C.