

**Agenda Item:** 2.c

**Meeting Date:** October 9, 2025

## **MEMORANDUM**

**To:** City Commission

**Through:** Jennifer K. Bramley, City Manager

**From:** Natalie Gass

**Date:** 2025-09-03

**Subject:** Award of a General Engineering Consultant (GEC) Service Authorization Task Assignment to CPH Consulting, LLC., in the amount of \$150,000.00, for planning and designing services for the Josiah Cephas Weaver Park shoreline improvements project.

**Presenter(s):** Natalie Gass, Sustainability Program Manager; Nicole Delfino, Strategy & Sustainability Manager

**Staff Recommendation:** Commission approval of the GEC scope and fee for services by CPH Consulting, LLC., of Sanford, FL, consisting of planning and designing the Josiah Cephas Weaver Park shoreline improvements project, in the amount of \$150,000.00; and to designate Jorge M. Quintas, P.E., Deputy City Manager, as the City's authorized designee to execute the GEC Service Authorization.

**Strategic Themes:** Environmental Resiliency & Sustainability

**Boards & Committees:** Project updates will be provided to the following advisory Committees:

- Committee on Environmental Quality & Sustainability
- Stormwater Advisory Committee
- Dunedin Causeway and Coastal Waterways Committee

**Budget Impact:** FY25: \$150,000 (Carry-forward)  
FY26: \$100,000

Funds will be expended from the following accounts:  
~ #001-4647-572-053110-CR, Project #462507

**Past Action:** A capital project request for FY25 funding of \$150,000.00 was submitted in 2023 titled "Weaver Park Shoreline Investigation." The project was to fund Geotechnical and Structural design services to determine Seawall Replacement plans, specifications,

permitting, and estimate of probable costs for a proposed solution at the Weaver Park Shoreline. The project intent was to provide for the future replacement of the existing rip-rap seawall at Weaver Park with a permanent seawall, to include potential future improvements to the kayak launch. A living shoreline investigation was to be included in the study as an option as part of the evaluation phase. Future construction or implementation costs were noted to be budgeted in a future year.

The project justification provided at the time of the FY25 request was, "The current shoreline hardening is not stable and is fenced off to prevent direct public access. These improvements were identified in the Weaver Park Management Plan that was developed at the time of the park land purchase, as well as a recommendation by the Waterfront Task Force in 2015. Construction funding in FY26 or beyond cannot be accurately determined until this effort is completed, and such, no construction funding is identified at this time."

On January 10, 2025, City staff received notice from Pinellas County Water and Navigation stating the subject property would not be eligible for a seawall unless the seawall was to be less than 100 feet in length and where the project would lie between two existing seawalls. Per Pinellas County Code, Chapter 58, Article XV, Section 58-573(3), this property, at 728 linear feet in length, is ineligible for a permanent seawall. With the knowledge that a seawall would not be approved at the project site, a formal study was no longer needed. Given one of the original goals of this investigation was to consider a Living Shoreline, staff recommends utilizing this funding toward the design of this project as a Living Shoreline.

**Next Action:** Commence design development following issuance of Service Authorization and Purchase Order (PO) subject to Commission approval of award recommendation.

**Attachments:** [A. Service Authorization CPH Weaver Park Shoreline Improvements.pdf](#)  
[B. GEC Contract 03-18-2025 CPH.pdf](#)  
[C. Purchasing Agent Memo Weaver Park Shoreline Improvements.pdf](#)  
[D. FY25 BPI Budget Project Sheet - Weaver Park Shoreline Assessment.pdf](#)  
[E. Pinellas County FL Code of Ordinances Section 58-573.pdf](#)  
[F. Grant Procurement Tracking Form - 2025 Weaver Park Living Shoreline.pdf](#)

**Background:** Funds were allocated in FY25 to conduct a study determining seawall installation at Weaver Park. Given a seawall would not be approved at the project site per Pinellas County Code, Chapter

58, Article XV, Section 58-573(3), these funds can be re-allocated for development of a living shoreline design.

The City of Dunedin began exploring options for a living shoreline at the project site since this shoreline improvement strategy can stabilize the shoreline, increase habitat, increase the coastal resiliency of the property, may improve resiliency for adjacent properties, and will act as a model of sustainability in our community. Living shorelines are recommended strategies encouraged through the State's Resilient Florida Program, which falls in line with the Vulnerability Assessment and coming Adaptation Plan. This strategy also ties into the City's larger initiative of being the Home City of the Florida Gulf Coast Hope Spot, part of Dr. Sylvia Earle's international Mission Blue program, which is focused on making the connection between land and water.

Staff solicited a scope and fee from CPH Consulting, LLC (one of the City's General Engineering Consultants (GEC's)) for the planning and designing of the Josiah Cephas Weaver Park shoreline improvements project (Living Shoreline Design). The City originally entered into a GEC contract with CPH Consulting, LLC on March 13, 2018, under RFQ 18-1096, and subsequently amended our GEC agreement with CPH Consulting, LLC on March 18, 2025.

Staff has received and reviewed CPH Consulting, LLC's scope and fee for planning and design development for the Weaver Park shoreline improvements project, and found it to be reasonable and satisfactory. Included in CPH's scope of services is analysis, design development, public input meeting facilitation, permitting services, construction documents, and bid phase services for shoreline improvements at Weaver Park. As such, staff hereby recommends Commission approval to authorize issuance of a Purchase Order (PO), in the amount of \$150,000.00, to CPH Consulting, LLC., of Sanford, FL, as detailed herein.