

Agenda Item: 2.c

Meeting Date: July 12, 2022

MEMORANDUM

To: City Commission

Date: 2022-06-21

From: Jorge Quintas Deputy City Manager

Subject: Dunedin Marina Electrical Upgrades Project in the amount of \$98,835

Presenter(s): Laurie Ferguson, Harbormaster; and Will Kirby, Public Services Supervisor

Recommend: Award a contract to Buell Electric, Inc., of Dunedin, FL, in the amount of \$98,835 for the replacement of three (3) electrical panels at the Marina.

Epic Goal(s): Goal 3 - Promote Dunedin as The Premier Coastal Community, protecting and improving our natural resources for the enjoyment of all.

Boards & Committees: Marina Advisory Committee

Budget Impact: Funds for this project are budgeted in FY22, at \$60,000, in the Marina Fund (Acct. #442-4900-575-056301-MR), under Project #492201. A future budget amendment, in the amount of \$43,700, will be brought before the Commission for consideration and approval in order to fully fund this project. The additional funds are available from Marina Fund Balance, via the attached Budget Amendment Form.

Past Action: None

Next Action: None

Attachments: [A. Purchasing Agent Memo - Bid #22-1207 Marina Electrical Upgrades.pdf](#), [B. Bid Tabs - #22-1207 Marina Electrical Upgrades.pdf](#), [C. BA BT Request Form - Marina Electrical Panel.pdf](#), [D. Electrical Panels Locations & Exhibits.pdf](#), [E. Bid #22-1207 - Reference Checks.pdf](#),

Background:

Three (3) electrical panels service various areas of the Dunedin Marina. All three (3) existing panels have reached the end of their useful life and need to be replaced. The panels are located at the southern end of Edgewater Park, at the entrance to Dock A, and at the entrance to the pier. The City of Dunedin issued Bid #22-1207 soliciting a properly licensed Pinellas County Contractor to provide all materials, labor, and equipment required to complete the work.

The work shall be performed in such a manner as to minimize impacts to the operations of the Marina. The new electrical panels shall be installed adjacent to the existing installations (which will be subsequently demolished) in order to minimize down time as much as possible. The Contractor shall also coordinate their work schedule with the Harbormaster to ensure robust communications with any slip renters affected by the work.

The low bid was submitted by Buell Electric, Inc., of Dunedin, FL in the amount of \$98,835. Their bid met all of the requirements of the bid specifications and was found to be the "lowest cost, responsive and responsible bid" as required by the specifications. Buell Electric has completed other electrical work for the City in the past, their work has been satisfactory, and they are properly licensed to complete this project.

Funds for this project are budgeted in FY22, at \$60,000, in the Marina Fund (Acct. #442-4900-575-056301-MR), under Project #492201. A future budget amendment, in the amount of \$43,700, will be brought before the Commission for consideration and approval in order to fully fund this project. The additional funds are available from Marina Fund Balance, via the attached Budget Amendment Form.

Staff hereby recommends approval of the award of Bid #22-1201, of a contract with Buell Electric, Inc., of Dunedin, FL, in the amount of \$98,835 under the terms and conditions detailed herein.