

Agenda Item: 2.c

Meeting Date: July 23, 2026

MEMORANDUM

To: City Commission

Through: Jennifer K. Bramley, City Manager

From: Clayton Watkins

Date: 2026-07-09

Subject: Addendum No. 1 for Construction Phase Professional Services to the GEC Agreement / Service Authorization No. WW-3-25 with Tetra Tech, Inc., (Tetra Tech), a Delaware Corporation, for the Wastewater Treatment Plan (WWTP) Emergency Generator Building Rehabilitation Project, in the Not to Exceed (NTE) amount of \$54,964.

Presenter(s): Alejandro Gonzalez, P.E., Project Engineer II

Staff Recommendation: Motion to approve Addendum No. 1, to the GEC Agreement with Tetra Tech, Inc. (Tetra Tech), a Delaware Corporation, for Construction Phase Professional Services related to the WWTP Emergency Generator Building Rehabilitation Project, in the Not to Exceed (NTE) amount of \$54,964.

Strategic Themes: Infrastructure, Planning & Growth

Boards & Committees: N / A

Budget Impact: Funds for this Project are budgeted in the Water/Wastewater Utility Fund, in Acct. #441-5265-535-056301-WU, under Project #522503.

Past Action: Aug. 7, 2025 - Commission awarded the design and permitting services contracts for the WWTP Emergency Generator Building Rehabilitation Project, to Tetra Tech, Inc., a Delaware Corporation, in the amount of \$149,694, under Agenda item 2.d.

Next Action: Commence construction phase services subject to Commission approval of recommended Change Order #2, and corresponding award of construction contract.

Attachments: [A. Tetra Tech - \(Relocate Gen Radiator - CA-RPR, CO-1\) - \[Scope & Fee Proposal, 05-13-26\].pdf](#)
[B. Fully Executed Tetra Tech Service Authorization WW-3-](#)

Background:

The Wastewater Treatment Plant (WWTP) is a critical component of infrastructure that needs to be in continuous operation throughout the entire year. In the event the WWTP loses electrical power service from Duke Energy, an onsite emergency back-up generator automatically starts and provides the needed electricity without disruption to the WWTP's operation. The emergency generator is housed in a masonry building built in 1999.

Staff solicited a design and permitting scope of services and fee from Tetra Tech, Inc., one of the City's General Engineering Consultants (GEC's) which the City entered into a consultant agreement with on May 16, 2023 for Water and Wastewater Engineering Services, under RFQ #23-1221. The Commission previously approved and awarded the GEC Service Authorization for Professional Engineering and Bidding Services, in the amount of \$149,694, during their August 7, 2025 Commission Meeting for design services related to rehabilitation of the WWTP's Emergency Generator Building.

Tetra Tech completed the Engineering Design plans, obtained the corresponding City of Dunedin Building Permit, and the project was advertised in May of 2026. As the project nears construction, it is necessary to execute an Addendum to fund the corresponding 'Engineer of Record' (EOR) services through construction and close out.

The construction award for the project is item 3.f. on this agenda for award of an amount of \$1,082,203.10.

The proposed consultant services will be compensated on a "Time and Material" (T&M) basis, with a "Not to Exceed" (NTE) fee of \$54,964 for construction administration services, limited project inspection, permitting close out, and record drawing creation. The fee encompasses all facets of Engineering duties required to see the project through close-out. City staff have reviewed the proposed scope and fee in Addendum No. 1, and found it to be reasonable and acceptable.

As such, staff hereby recommends approval of Addendum No. 1 for Construction Phase Services required to complete the Rehabilitation of the WWTP Emergency Generator Building, in a Not-to-Exceed (NTE) amount of \$54,964, to Tetra Tech, Inc., (Tetra Tech), as detailed herein.