

**Agenda Item:** 2.d

**Meeting Date:** December 17, 2019

## **MEMORANDUM**

**To:** City Commission

**Date:** 2019-12-05

**From:** Jorge Quintas, Public Works & Utilities Director/Engineer

**Subject:** Second extension of temporary rental of a Tent Structure for Dunedin Golf Club Carts during construction of the new facility.

**Presenter(s):** Jorge M. Quintas, P.E., Director, Department of Public Works & Utilities / City Engineer

**Recommend:** Staff recommends award of a three (3) month contract extension to Smith Rents Tents, of Clearwater, FL, in the amount of \$26,997 for temporary rental of a Tent Structure for storage of the Dunedin Golf Club carts during reconstruction of the new facility, in accordance with the attached quote for these rental services.

**Epic Goal(s):** Goal #2 – Create a visual sense of place throughout Dunedin.

**Boards & Committees:** Dunedin Golf Club Board of Directors

**Budget Impact:** Funds for this project have been budgeted in Account #134-4245-572-056201-GG, under Project #421802.

**Past Action:**

- 1.) On January 22, 2019 the Commission awarded a contract to Smith Rents Tents (SRT) of Clearwater, FL, in the amount of \$43,450 for a four (4) month rental period of a 50' x 120' tent structure to temporarily house the existing golf cart fleet at the Clubs' Maintenance Area during demolition and reconstruction activities;
- 2.) On August 20, 2019 the Commission awarded a four (4) month contract extension to SRT in the amount of \$38,160 for temporary rental of a tent structure for storage of the Dunedin Golf Club (DGC) carts during reconstruction of the new facility;
- 3.) On October 1, 2019 the Commission awarded a contract for the required

building erection and associated construction services for the DGC Cart Barn & Pro Shop to Design & Construction Innovations, LLC (DCI) of Land O' Lakes, FL, in the amount of \$398,135.

**Next Action:** N / A

**Attachments:** [A. Smith Rents Tents - \(Quote, 12-4-19\).pdf](#), [B. DCI Construction Schedule \(DGC Cart Barn & Pro-Shop\).pdf](#),

**Background:** A Pre-Construction (Pre-Con) Meeting was held with the awarded contractor, Design & Construction Innovations, LLC (DCI) on November 7, 2019 following receipt of the required Construction Performance Bond and all executed documents. During the Pre-Con meeting, the project critical path timeline items were discussed at length with the contractor, including representatives from the DGC Board, City staff and City Administration. During this meeting, adjustments were requested and required of the contractors "Draft" construction schedule in order to set a "Notice to Proceed" (NTP) date for commencement of work on site.

The schedule was revised and compressed in order to arrive at a "Temporary Certificate of Occupancy" (TCO) date to facilitate the "move-in" of the DGC's existing golf cart fleet while construction of the Pro-Shop continues, prior to a Final Certificate of Occupancy (CO) for the overall project. According to the updated schedule from the contractor, a TCO for the "Cart Barn" portion of the project is currently anticipated by the end of the first week of March 2020.

As mentioned by staff during the award of contract to DCI, and in accordance with the attached updated construction schedule from DCI, it is necessary to extend the temporary Tent Structure rental through the end of March to allow sufficient time until the DGC golf carts can be moved into the new building.

Therefore, staff recommends a second extension of the temporary rental of a Tent Structure for three (3) months to Smith Rents Tents (SRT), of Clearwater, FL, in the amount of \$26,997. The attached Quote from SRT provides for an optional 4th month rental at \$8,999 which is not anticipated to be required. However, should an unforeseen delay in construction occur, staff hereby requests the City Commission pre-authorize an additional \$8,999 award to SRT beyond the recommended \$26,997 extension, should rental of the temporary tent for a 4th month become necessary.