

Agenda Item: 2.g

Meeting Date: September 17, 2026

MEMORANDUM

To: City Commission

Through: Jennifer K. Bramley, City Manager

From: Michael Handoga

Date: 2026-08-24

Subject: Approval to issue a Purchase Order (PO) to On Scene Repairs & Maintenance for the Engine (Motor) Replacement and Overhaul of the Fire Pump and Gearbox on Reserve Fire Apparatus #104, in an amount "Not to Exceed" (NTE) \$101,580.87.

Presenter(s): Michael Handoga, Fire Chief; and Suzanne "Sue" Bartlett, Public Works Director

Staff Recommendation: Motion to approve the issuance of a Purchase Order (PO) to On Scene Repairs & Maintenance, of Ocala, FL, for Project #222602, Replacement of the Diesel Engine and Overhaul of the Fire Pump and Gearbox on Reserve Fire Apparatus #104, in an amount "Not to Exceed" (NTE) \$101,580.87.

Strategic Themes: City Services

Boards & Committees: N / A

Budget Impact: Funding for this project was approved as part of the City's adopted FY26 Capital Budget, under Capital Improvement Project (CIP) #222602; Engine and Fire Pump Overhaul on Reserve Apparatus. The FY26 allocation provides \$102,000 from the General Fund Acct #001-2220-522-054610-PS, for the overhaul of the first of two (2) reserve fire apparatus.

Past Action: Commission approved funding for the engine replacement and fire pump overhaul of two (2) reserve fire apparatus via adoption of the FY26 Capital Budget. The first \$102,000 allocation was approved for FY26, with the remaining project funding programmed for the second reserve apparatus in FY27 (Exhibit A).

Next Action: Issue a Purchase Order (PO) to On Scene Repairs & Maintenance, in a NTE amount of \$101,580.57, for the engine replacement and fire pump overhaul for Reserve Apparatus #104.

Attachments:

- A. FY26 CIP Budget Page - (Engine & Fire Pump Replacement & Overhaul, Reserve Apparatus).pdf
- B. On Scene Repairs & Maintenance - (Dunedin E-One Engine & Pump Replacement Quote) - [08-06-26].pdf
- C. Purchasing Memo Reserve Fire Apparatus #104 (003).pdf
- D. Dunedin Estimate - Lealman.pdf

Background:

Dunedin Fire Rescue maintains reserve fire apparatus to provide uninterrupted emergency response coverage when frontline apparatuses are unavailable because of scheduled maintenance, unexpected mechanical failures, elevated emergency call volume, or large-scale incidents. Reserve apparatus are also an important component of the department's operational readiness during hurricanes and other extended emergency operations.

Due to its age, mileage, and mechanical wear, Reserve Fire Apparatus #104 requires replacement of its diesel engine and an overhaul of its fire pump and gearbox. The proposed work by On Scene Repairs & Maintenance includes (see Exhibit B):

- ~ Removal of the existing engine and transfer of necessary components;
- ~ Installation and dress-out of a new Cummins diesel engine;
- ~ Reinstallation and connection of engine wiring and hoses;
- ~ Replacement of coolant and associated hoses;
- ~ Removal, rebuilding, and reinstallation of the fire pump and gearbox;
- ~ Fire pump testing;
- ~ Rebuilding of the tank-to-pump valve; and
- ~ Replacement of necessary pump parts, fluids, and filters.

Completion of this work will restore the apparatus to a dependable operational condition, serving as the primary unit for Station 61 until the replacement unit arrives in FY28. After the new unit is in place, this overhauled apparatus will become a dependable future reserve unit with the potential to extend its useful service life up to eight (8) years. Repairing the reserve apparatus is substantially more cost-effective than purchasing a replacement fire engine at this time, and will allow the department to maintain adequate fleet depth and operational flexibility in alignment with industry standards. The approved capital project identifies reliable primary and reserve apparatus as essential for routine coverage and major emergency operations.

On Scene Repairs & Maintenance was selected with guidance from Fleet and Purchasing (see Exhibit C), as the most appropriate vendor based on the specialized needs of the Fire Department, and the company's demonstrated experience servicing emergency response vehicles. The City has previously

utilized On Scene Repairs & Maintenance for major repairs to its fire apparatus, and the company has established familiarity with the Department's fleet, equipment, and maintenance requirements.

Unlike a general automotive repair facility, On Scene Repairs & Maintenance specializes in the service, repair, maintenance, and parts support of fire apparatus and rescue vehicles. This specialized experience is particularly important due to the complex mechanical, electrical, hydraulic, and emergency systems incorporated into modern fire apparatus.

Additionally, On Scene Repairs & Maintenance utilizes certified Emergency Vehicle Technicians (EVT's) to perform work on fire apparatus. EVT certification is specifically focused on the inspection, maintenance, and repair of emergency vehicles and helps ensure that technicians possess the specialized knowledge necessary to properly service vehicles that are relied upon for emergency response.

Based on the company's prior satisfactory service to the City, familiarity with the Department's apparatus, specialization in emergency vehicle repair, and use of certified Emergency Vehicle Technicians, On Scene Repairs & Maintenance was determined to be the vendor best suited to meet the operational, safety, and reliability needs of Dunedin Fire Rescue.

As such, staff hereby requests Commission approval to issue a Purchase Order (PO) to On Scene Repairs & Maintenance of Ocala, FL, for Project #222602, Acct. #001-2220-522-054610-PS, Replacement of the Diesel Engine and Overhaul of the Fire Pump and Gearbox on Reserve Fire Apparatus #104, in an amount "Not to Exceed" (NTE) \$101,580.87, as detailed herein.