

**Agenda Item:**

3.f

**Meeting Date:**

March 19, 2026

## MEMORANDUM

**To:** City Commission

**Through:** Jennifer K. Bramley, City Manager

**From:** Clayton Watkins

**Date:** 2026-03-09

**Subject:** Approval of Change Order (CO #1) for an increase of \$281,339.28, to the prior award of Bid #25-2545 - FY26 Mill & Overlay on Various Street Locations, to Preferred Materials, Inc, of Tampa, FL.

**Presenter(s):** Clayton T. Watkins, P.E., Director of Utilities & Engineering; and Patrick Prusak, Engineering Project Manager.

**Staff Recommendation:** Commission Approval of and Authorization for the City Manager to execute Change Order (CO #1), in the amount of \$281,339.28, plus 32 additional contract days to the previously awarded contract for Bid #25-2545 - FY26 Mill & Overlay on Various Street Locations, to Preferred Materials, Inc., of Tampa, FL, for an adjusted total contract amount of \$1,529,649.58.

**Strategic Themes:** Infrastructure, Planning & Growth

**Boards & Committees:** None

**Budget Impact:** Funds for this project are budgeted under Project #631801, in the following three (3) accounts:  
~ \$220,000.00 budgeted in Gas Tax Fund: Acct #130-6300-541-056301-TR;  
~ \$200.000.00 budgeted in the Stormwater Fund: Acct #443-5300-538-056301-SU; and  
~ \$1,114,945.90 budgeted in the Penny Fund: Acct #134-6300-541-056301-TR.

**Past Action:** Commission award of companion item (Bid #25-2545) - FY26 Mill & Overlay on Various Street Locations, to Preferred Material Inc., of Tampa, FL, in the amount of \$1,248,310.30.

**Next Action:** Issuance of a "Notice to Proceed" (NTP), subject to Commission approval of award recommendation of this Change Order.

**Attachments:**

A. Preferred Materials Inc Change Order #1 Form.pdf  
B. Change Order #1 Attachment.pdf  
C. FY26\_Milling\_Pavement\_Management 2.24.2026 (additional work).pdf

**Background:**

Bid #25-2545 was competitively bid with seven (7) submittals received, ranging in cost from \$1,248,310.30 to \$1,987,112. Staff previously recommended award to Preferred Material Inc., of Tampa, FL, for their low cost bid of \$1,248,310.30.

The available FY26 project funding is \$1,534,945.90. Therefore, in order to maximize cost efficiency, and take advantage of favorable pricing, staff opted to solicit a Change Order from Preferred Material's to expand the scope of awarded work.

With this recommended addition, the total project cost is \$1,529,649.58. The increase in scope of work requires separate approval, via issuance of a Change Order (CO #1) to the previous award of Bid #25-2545. Funding remains under Project #631801.

The additional scope increase is summarized below:

- 1) Mobilization @ \$10,500;
- 2) Maintenance of Traffic (MOT) @ \$38,557;
- 3) Milling 1.5" of Asphalt (7,196 SY @ \$2.62) = \$18,853.52;
- 4) Overlay 1.5" of Asphalt (7,196 SY @ \$11.83) = \$85,128.68;
- 5) FDOT Pavement marking paint (40 LF @ \$2.25) = \$90.00;
- 6) FDOT Pavement marking Thermoplastic paint (40 LF @ \$11.24) = \$449.60;
- 7) Remove & Replace 2 ft Valley Gutter (2,430 LF @ \$42.70) = \$103,761;
- 8) FDOT Blue Reflective markers (5 EA @ \$5.62 = \$28.10);
- 9) Re-install existing speed humps (3 EA @ \$7,990.46) = \$23,971.38); and
- 10) Increase contract time by 32 days; for a total (CO #1) increase of \$281,339.28.

The additional work is proposed on the following streets:

- ~ Robmar Drive;
- ~ Cardinal Drive;
- ~ St. Anne Drive; and
- ~ St. Mary Drive.

Staff hereby recommends Commission approval of and authorization for the City Manager to execute Change Order #1, in the amount of \$281,339.28, including 32 additional days of contract time to the prior award of Bid #25-2545 to Preferred Materials, Inc., of Tampa, FL, resulting in a total adjusted contract price of \$1,529,649.58, as detailed herein.