

Agenda Item: 2.e

Meeting Date: September 18, 2025

MEMORANDUM

To: City Commission

Through:

From: Michael Nagy, Director of I.T. Services

Date: 2025-09-05

Subject: Request Commission approval for the purchase of FY26 laptops and computer equipment from vendor Dell, Inc. under the city's cyclical replacement program in the amount of \$117,480.00

Presenter(s): Michael Nagy, Director of I.T. Services

Staff Recommendation: Staff recommends purchasing the Dell replacement equipment.

Strategic Themes: Communications and Technology

Boards & Committees: N/A

Budget Impact: \$117,480.00 is the cost of the Dell laptops and equipment in FY26, of which \$98,650.00 is to be expensed against the IT Services account number 557-1507-513-055299-GG, Project 152001 (Cyclical Replacement Equipment-Attractive Items) and the remaining \$18,830.00 to be expended against the IT Services account number 557-1507-513-055210-GG (Operating Supplies).

Past Action: City Commission has historically approved the purchase of cyclical IT computer equipment replacements.

Next Action: Commission approves the purchasing of Dell computer equipment, and the IT Services Department purchases the equipment and services.

Attachments:

- [A. 25-629 - Dell Quote 3000193994636.1 \\$117480.00.pdf](#)
- [B. 25-629 - Purchase Agent Memo FY26 Laptops.pdf](#)

Background: The City's IT Services Department has historically purchased new desktop computer and laptop equipment on a five-year cyclical replacement schedule as allowed by funding. The five-year term on the replacement of desktop equipment has been the Citywide standard since 2017. The benefit to the City for cyclical

equipment replacements is to not only ensure that computing resources throughout the City are up-to-date and compatible with the City's core software programs, but to also have a positive financial impact to the City by not exposing the annual budgets to technology equipment replacement expenditures on a three-year rotation by stretching the purchases out to five years per cyclical replacement schedule.

Pricing for the Dell computer equipment in the amount of \$117,480.00 is based on contract pricing under the NASPO Computer Equipment PA for Florida Contract Code C000001116132, Agreement # 23026 / 43210000-23-NASPO-ACS. Therefore, no other quotes are required.

The City's Purchasing Agent has reviewed the vendor price quote and funding sources and has approved the purchase as per the attached memo. Therefore, staff recommend purchasing the Dell computer equipment as specified herein.