

**Agenda Item:** 2.c

**Meeting Date:** September 18, 2025

## MEMORANDUM

**To:** City Commission

**Through:**

**From:** Michael Nagy, Director of I.T. Services

**Date:** 2025-09-02

**Subject:** Request Commission approval to purchase support and licensing of the DigEplan document markup and approval software program that integrates with the EPL online permitting systems from vendor Tyler Technologies, Inc. at total cost of \$72,000.00 that includes \$32,200 for installation/training and \$39,400 for the software licensing and support.

**Presenter(s):** Michael Nagy, Director of I.T. Services

**Staff Recommendation:** Staff recommend purchasing the DigEplan software from vendor Tyler Technologies, Inc

**Strategic Themes:** Communications and Technology

**Boards & Committees:** N/A

**Budget Impact:** Funding is available in the FY26 Building Division fund (account number 123-1702-534-053407-GG) in the amount of \$72,000.00

**Past Action:** None

**Next Action:** Commission approves the purchasing of DigEplan software, and the IT Services Department purchases the software.

**Attachments:** [A. 25-619 - DigEplan Quote \\$72000.pdf](#)  
[B. 25-619 - Purchase Agent Memo DigEplan.pdf](#)

**Background:** The city has been using on the Tyler EPL online permitting, inspections, and code enforcement ERP system since 2023. EPL was previously called EnerGov.  
  
Staff using the EPL system are required to review permit drawings and markup them up as needed and approve the documents as part of the online permitting process.

To process EPL permit drawings and correlating documents in a

digital format without requiring staff to print out every drawing, then manually mark them up, approve them, and then having to scan the documents back into the EPL system, a software app such as DigEplan that integrates with EPL, will eliminate those manual steps and keep a digital log of all changes and approvals.

DigEplan will allow staff to review the drawings and documents online, mark them up as needed, digitally stamp their approval on the documents, and update the online permit record accordingly. Thus, providing quicker approval results for the public. Staff are currently using a digital markup and approval program called Bluebeam. That program will soon no longer be integrated with the Tyler EPL system. If the city wants to continue a convenient and efficient online permit approval process that benefits the public, DigEplan would be required.

Pricing for the initial \$72,000 DigEplan purchase in FY26 is broken down into two categories: (1) Annual Support and Licensing at a cost of \$39,600.00 and (2) One-time Installation and Training at a cost of \$32,400.00. Funding for DigEplan is budgeted in the FY26 Building Division account number 123-1702-524-053407.

Because EPL is a proprietary application of Tyler Technologies, they are the only vendor that can integrate DigEplan into the EPL system; therefore, Tyler is the only vendor that can provide pricing.

City staff hereby recommends the award of the DigEplan software contract to Tyler Technologies, Inc. in the amount of \$72,000.00, as noted herein.