

**Agenda Item:** 3.a

**Meeting Date:** September 18, 2025

## MEMORANDUM

**To:** City Commission

**Through:** Jennifer K. Bramley, City Manager

**From:** Nicole Delfino

**Date:** 2025-09-18

**Subject:** Resolution 25-30 authorizing the execution of Florida Department of Emergency Management (FDEM) State-Funded Grant Agreement B0245, in the amount of \$250,000, funding the installation of impact-resistant windows and doors at the City of Dunedin Water Treatment Plant administrative building.

**Presenter(s):** Nicole Delfino, Strategy & Sustainability Manager, and Camille Zoller, Grant Program Specialist

**Staff Recommendation:** Staff recommends the approval of Resolution 25-30 authorizing the City Manager to execute Florida Department of Emergency Management (FDEM) State-Funded Grant Agreement (B0245), in the amount of \$250,000, for the installation of impact-resistant windows and doors at the City of Dunedin Water Treatment Plant administrative building.

**Strategic Themes:** City Services, Environmental Resiliency & Sustainability, Good Governance, Infrastructure, Planning & Growth

**Boards & Committees:** N/A

**Budget Impact:** This project is currently fully funded as part of the Cityâ€™s Capital Improvements Plan (project titled as â€œWater Plant Admin Building Hardening / Renovationâ€) in FY25-26. The FDEM Grant (B0245) will reimburse up to \$250,000 of the project expenses meeting the terms of the grant.

**Past Action:** City staff submitted a Hurricane Loss Mitigation Program grant application and was subsequently notified by FDEM of the grant award in July 2025. The City Attorney has since reviewed and accepted the grant agreement language as attached.

**Next Action:** Execute the State-Funded Grant Agreement, schedule â€œkick-offâ€ meeting with FDEMâ€™s HLMP Program Manager, and begin solicitation.

<b>Attachments:</b>	<a href="#">A. Resolution 25-30 FDEM State-Funded Grant Agreement.pdf</a> <a href="#">B. GPT Form - HLMP - 2025 Water Plant Hardening.pdf</a>
<b>Background:</b>	<p>On July 1, 2025, City staff received a notice of award for the Hurricane Loss Mitigation Program in the amount of \$250,000 from the Florida Department of Emergency Management (FDEM). This program constitutes a cost-reimbursement grant, contingent upon the City Commission's adoption of a resolution in support of State-Funded Grant Agreement B0245.</p> <p>Under this grant agreement, the City is required to remove existing exterior windows and doors at the City of Dunedin Water Treatment Plant administrative building, and to replace those items with impact-resistant windows and doors, by June 30, 2026. This project is currently fully funded as part of the City's Capital Improvements Plan (project titled as "Water Plant Admin Building Hardening / Renovation") in FY25-26. The FDEM Grant (B0245) will reimburse up to \$250,000 of the project expenses meeting the terms of the grant.</p> <p>Completion of this project will strengthen our Water Plant's defenses against catastrophic weather events, and will benefit 100% of Dunedin residents by preventing the disruption of critical utility services. As such, staff hereby recommends the City Commission authorize the City Manager to execute State-Funded Grant Agreement B0245, with the Florida Department of Emergency Management (FDEM), accepting the \$250,000 grant to fund the installation of impact-resistant windows and doors at the City of Dunedin Water Treatment Plant administrative building, as detailed herein.</p>