Agenda Item: 3.c

Meeting Date: December 3, 2026

MEMORANDUM

To:	City Commission
Through:	Jennifer K. Bramley, City Manager
From:	Michelle Wells
Date:	2026-10-06
Subject:	Annual Selection of Vice Mayor
Presenter(s):	Michelle Wells, City Clerk
Staff Recommendation:	Staff recommends that the City Commission appoint a Commissioner to serve as Vice Mayor for one year.
Strategic Themes:	Good Governance
Boards & Committees:	N/A
Budget Impact:	N/A
Past Action:	On December 4, 2025, Commissioner Walker was appointed Vice Mayor to serve for one year.
Next Action:	Revisit annually at the first meeting in December.
Attachments:	A. res.-26-01-commission-rules-of-procedure.pdf B. 12-03-2026 Chart of Vice Mayor Appointments Since 1996.pdf
Background:	Resolution 26-01 outlines the nomination and selection process to be used for the annual selection of the Vice Mayor. The Dunedin City Charter, Section 3.05 reads: "The Mayor shall preside at meetings of the City Commission, shall be recognized as head of City government for all ceremonial purposes, by the Governor for the purposes of military law, for service of process, execution of contracts, deeds and other documents and as the City Official designated to represent the City in all agreements with other governmental entities or certifications to other governmental entities, but shall have no administrative duties, except as required to carry out the responsibilities herein". The City Commission shall select from among its elected members a Vice Mayor. Selection of the Vice Mayor shall be done annually at the first regular meeting of the City Commission in December. The selection of the Vice Mayor shall be done on a

rotating basis unless there are extenuating circumstances. The Vice Mayor shall act as Mayor during the absence or the inability of the Mayor to perform the duties of the office of the Mayor.