

Agenda Item: 2.c

Meeting Date: December 18, 2025

MEMORANDUM

To: City Commission

Through: Jennifer K. Bramley, City Manager

From: Sue Bartlett

Date: 2025-12-09

Subject: Request approval to issue a Purchase Order (PO) via "Piggybacking" the "Panhandle Area Educational Consortium (PAEC) Agreement" with Precision Sidewalk Safety Corporation (PSSC) for the City Sidewalk Inspection & Maintenance Program Repairs at a "Not to Exceed" (NTE) amount of \$75,000 for FY26.

Presenter(s): Michelle Monteclaro, Assistant Public Works Director; and Trevor Bacon, Interim Public Services Manager

Staff Recommendation: Motion to approve the attached scope of services for sidewalk inspection and repairs to be provided by Precision Sidewalk Safety Corporation (PSSC), of Ocala, FL, via "Piggybacking" with the same terms and conditions as the Panhandle Area Educational Consortium Agreement (PAEC), Contract #22-139; "Florida Buy Program", at a "Not to Exceed" amount of \$75,000.

Strategic Themes: Good Governance, City Services, Infrastructure, Planning, and Growth

Boards & Committees: N / A

Budget Impact: Funding for this work is budgeted and available from the County Gas Tax, Project #630003, City Sidewalk Inspection & Maintenance Program from Acct. #130-6300-541-054610-TR.

Past Action: N / A

Next Action: Issuance of Purchase Order (PO), subject to Commission approval.

Attachments: [A. Purchasing Manager Memo - Piggybacking PAEC Contract #22-139 for Precision Sidewalk Safety Corp.pdf](#)
[B. COD Precision Sidewalk Safety Proposal.pdf](#)
[C. COD Sidewalk Asset Maintenance Program Executive Summary \(11-04-25\).pdf](#)

[D. Piggybacking Agreement with Precision Sidewalk Safety Corp \(PSSC Signed FINAL\).pdf](#)

Background:

The Public Services Division of the Public Works Department provides repairs to existing sidewalks on an ongoing basis through its sidewalk asset maintenance program in an effort to maintain safe ADA compliant sidewalks throughout the City. Staff continues to explore more cost-efficient methods of inspecting and maintaining the City's sidewalks.

In prior years, the annual budgeted amount for this program varied. In FY24, using Carry Forward funding for sidewalk repairs, with the approval of the Commission, staff completed repairs in the amount of \$200,000. In FY25, \$125,000 was budgeted and expended from the County Gas Tax Fund (Acct. #130-6300-541-054610-TR, Project #630003). Since the inception of the pilot program in 2020, Precision Sidewalk Safety Corporation (PSSC) has inspected and assessed over 42 miles of sidewalk, completing 8,206 repairs. Staff is determined to continue refining this program, while incorporating replacement of sidewalk segments not eligible for this type of treatment.

As in previous years, we are leveraging the existing contract from the Panhandle Area Education Consortium (PAEC), a Florida cooperative organization (Contract #22-139), for these services provided by PSSC, of Ocala, FL. PSSC's work process includes documentation of measurements and locations of repairs, thereby assisting staff in our efforts to efficiently improve walkability for pedestrians, and proactively mitigate deviations in the sidewalk surface. This is achieved in an environmentally friendly way at a substantial cost savings when compared to conventional sidewalk repair, removal and replacement methods. The scope of work and associated costs are included in Exhibit B.

The City's Purchasing Manager has reviewed the terms of that contract, the quote provided by PSSC, and has found it to be acceptable to piggyback; an award of this work to PSSC complies with the City's Purchasing Policy, per Purchasing Manager Memo (Exhibit A). The City Attorney's office has reviewed the agreement and it has been "Approved as to Form" (Exhibit D). PSSC has performed well, making similar repairs for the City of Dunedin from FY21 through FY25. A summary of those past services is attached hereto for reference (Exhibit C).

As such, staff hereby recommends Commission approval of this agreement, and issuance of a Purchase Order (PO) to Precision Sidewalk Safety Corp, of Ocala, FL, in the amount of \$75,000, for sidewalk repairs throughout the City, as detailed herein.