

Agenda Item:

3.f

Meeting Date:

October 8, 2026

MEMORANDUM

To: City Commission

Through: Jennifer K. Bramley, City Manager

From: Sue Bartlett

Date: 2026-10-01

Subject: Award of RFP #26-2604 "Recyclables, Collection, Processing, and Marketing Services" to Waste Pro of Florida, Inc., in the amount of \$1,170,000.

Presenter(s): Suzanne "Sue" Bartlett, Public Works Director; Michelle Monteclaro, Public Works Assistant Director, Meaghan McCormack, PhD, Environmental Program Manager, and Laura Valletti, Environmental Specialist

Staff Recommendation: Motion to award a contract for RFP #26-2604 "Recyclables, Collection, Processing, and Marketing Services" to Waste Pro of Florida, Inc., of Clearwater, FL, in the amount of \$1,170,000.

Strategic Themes: City Services

Boards & Committees: N / A

Budget Impact: Funding for award of this contract is budgeted in the Solid Waste Fund, in Acct. #440-5430-534-053405-SW - "Other Contractual Services (Residential)".

Past Action: N / A

Next Action: Award Contract & Issue Purchase Order, subject to Commission approval of staff recommendation.

Attachments: [A. RFP 26-2604 RECYCLABLES SERVICES with Addendums.pdf](#)
[B. Waste Pro Submittal.PDF](#)
[C. Purchasing Memo \(RFP 26-2604 - Recyclables Collection Processing & Marketing Services\).pdf](#)
[D. CPI Request Letter 2025 \(WastePro\).pdf](#)

Background: The City of Dunedin contracts residential recycling services. RFP #26-2604 was developed by staff in coordination with Purchasing, and subsequently advertised for bid. Two (2) proposals were

received on July 30, 2026.

For FY26, \$1,206,000 was budgeted for residential recycling per the current contract with Waste Pro. The 2025 Solid Waste Rate Study did anticipate increases in ongoing expenses, including the City's residential recycling contract, and built in cost escalators accordingly.

We have realized savings with the elimination of services to the unincorporated county customers. These savings have been helpful to keep overall recycling expenses within budget and aligned with the financial projections outlined in the rate study. We will continue to monitor costs with the increased price for contract services.

Although the overall cost of the contract has increased, we have budgeted sufficient funds for this award. The detailed contractor costs are included in Exhibit B, which will be implemented for FY27. The FY26 current detailed contract costs are included in Exhibit D. The year to date expenses are \$931,200, and there are outstanding invoices for the last month of the fiscal year that will need to be paid from the FY26 budget.

The goal of RFP #26-2604 was to identify and solicit proposals from firms qualified to collect and process recyclables as described in the specifications for the City's Solid Waste Division, under the Public Works Department.

The Evaluation Committee, guided by Purchasing, ranked the submitting firms and provided recommendations for award during a public selection meeting held on August 31, 2026. The Committee completed their evaluation process and recommended Waste Pro of Florida, Inc., of Clearwater, FL, be awarded the contract in the amount of \$1,170,000. The actual costs will be based on the services provided according to the Cost Page in the proposal. The total dollar amount is estimated based on historical quantities.

Waste Pro of Florida, Inc., is highly qualified to perform these services and has a proven track record in Dunedin, as well as throughout the Southern US.

As such, staff hereby recommends Commission approval to execute an agreement and contract with Waste Pro of Florida, Inc., of Clearwater, FL, for RFP #26-2604 "Recyclables Collection, Processing, and Marketing Services", in the amount of \$1,170,000, as detailed herein.