

Agenda Item: 3.a

Meeting Date: May 7, 2026

MEMORANDUM

To: City Commission

Through: Jennifer K. Bramley, City Manager

From: Michelle Wells

Date: 2026-04-02

Subject: Historic Preservation Advisory Committee Continuance

Presenter(s): Frances Sharp, Staff Liaison, and Deborah Kynes, HPAC Chair

Staff Recommendation: Staff recommends to continue the Historic Preservation Advisory Committee for another three years.

Strategic Themes: Good Governance

Boards & Committees: Historic Preservation Advisory Committee

Budget Impact: N/A

Past Action: The Historic Preservation Advisory Committee was last continued for a three year term on April 18, 2023.

Next Action: On or before April 2029, the Historic Preservation Advisory Committee is expected to come before the City Commission again for discussion on the committee's continuance.

Attachments: [A. HPAC Enacting Resolution Complete.pdf](#)
[B. HPAC Annual Report 2025 Approved.pdf](#)

Background: The Historic Preservation Advisory Committee was established on December 15, 2016. Section 7 of enabling Resolution 16-32 requires that, "No later than three (3) years from the establishment of the Committee and every third year thereafter, the City Commission shall place on its agenda and shall discuss whether or not the Committee should continue in existence, whether or not its functions and duties are appropriate because of change in circumstances and all other matters relevant to the continuing existence of the Committee".