

Agenda Item: 2.c

Meeting Date: January 23, 2024

MEMORANDUM

To: City Commission

Date: 2024-01-16

From: Phyllis Gorshe, Library Director

Subject: Award a contract to REP Services, Inc., to furnish and install Library playground and appurtenances in the amount of \$132,194.97.

Presenter(s): Phyllis Gorshe, Library Director

Recommend: Approve award of contract to REP Services, Inc., of Longwood, FL, for Library playground equipment, safety surfacing, and a shade structure via 'piggybacking" a Clay County contract, in the amount of \$132,194.97.

Epic Goal(s): Goal #2 - Create a visual sense of place throughout Dunedin.

Boards & Committees: Library Advisory Committee
Disability Advisory Committee
Friends of the Library

Budget Impact: The Dunedin Library Playground Project will cost a total of \$154,000; necessitating the following budget adjustments:

- \$50,000 in ARPA funding will be carried over from the FY23;
- Increase budget by \$104,000 in the General Fund Machinery & Equipment Acct which will be funded by a Library Playground donation from the Blue Jays (\$4,000) and the Kenneth Machan Bequest (\$100,000), a restricted funding source. The proposed Budget Adjustment, to be brought before the Commission at a future date, results in no impact on available fund balance.

Past Action: The existing Library playground was installed in 2010. Replacement funding has been carried forward for two (2) fiscal years as fundraising was difficult due to pandemic closures. The Toronto Blue Jays contributed \$4,000 to the Library for parking during their 2020 season, which is being applied towards

the project budget.

Next Action: Issue Purchase Order following award of contract, subject to Commission approval.

Attachments: [A. Purchasing Agent Memo \(01-11-24\) - Library Playground Equipment - REP Services.pdf](#), [B. REP Services Proposal #17333.05 \(dated 12-12-23\).pdf](#), [C. Budget Adjustment - Library Playground Equipment.PDF](#),

Background: The Dunedin Library is in need of replacing their playground equipment which was originally installed in 2010 and has reached the end of its useful life. REP Services, Inc., of Longwood, FL, was awarded a contract (#18/19-2) by the Clay County Board of County Commissioners for playground equipment and other related items. The City's Purchasing Agent has reviewed and determined the City may piggyback the contract, as an award to REP Services, Inc., will comply with Purchasing Policy.

Phyllis Gorshe, Library Director, worked with REP Services, Inc., (REP Services) to design a new playground for the Library. REP Services provided a quote to furnish and install new equipment and an appropriate safety surface. The quote is based on piggybacking the aforementioned Clay County contract pricing at a cost to complete the work of \$132,194.97.

Initial playground ideas were brought to the Disability Advisory Committee on February 1, 2022 for suggestions. Lanie Sheets, of the Parks and Recreation Department, worked directly with Library staff on project plans. The Friends of the Library and the Library Advisory Committee have been presented the playground plans and are in support of the project.

Funds are budgeted in the amount of \$50,000 in the American Rescue Plan Act (ARPA) Federal Funds (Acct. #140-4140-571-056401-CR, under Project #412101). A Budget Amendment appropriating \$104,000 in the General Funds (Acct. #001-4140-571-056401-CR) will be required to fully fund this project. The budgeted amount includes other work (fencing and signage) that is not included with the playground equipment quoted herein by REP Services.

Staff hereby recommends award of a contract, via "piggybacking" Clay County's contract (#18/19-2) with REP Services, Inc., of Longwood, FL, in the amount of \$132,194.97, as detailed herein.