

Agenda Item: 2.e

Meeting Date: June 18, 2024

MEMORANDUM

To: City Commission

Date: 2024-06-07

From: Frances Sharp, Planner II

Subject: Department of State- Division of Historical Resources Small Matching Grant Agreement for Citywide Historic Resources Survey Phase III Amendment

Presenter(s): Frances Sharp

Recommend: Approve the amendment to extend the length of agreement to August 30, 2024.

Epic Goal(s): Epic Goal 1- Create a vibrant, cultural experience that touches the lived of our community and visitors.
Epic Goal 2- Create a visual sense of place throughout Dunedin.

Boards & Committees: Historic Preservation Advisory Committee (HPAC)

Budget Impact: \$50,000 Division of Historical Resources Small Matching Grant to be reimbursed for the \$50,000 in Planning Services.

Past Action: May 18, 2022- The City applied for the Small Matching Grant from the State's Division of Historic Resources for the Phase III survey.
June 19, 2023- The City was awarded with the Small Matching Grant from the State's Division of Historic Resources in the amount of \$50,000.
August 15, 2023- City Commission approved and executed the grant agreement to commence the project.

Next Action: Approve the amendment to extend the length of agreement to August 30, 2024.

Attachments:

[A. 24.h.sm.200.001 GAA Executed SW-9.pdf](#), [B. 24.h.sm.200.001 Amendment 1, Unsigned.pdf](#), [C. Dunedin Historic Survey Phases Map_05.07.21_v2.pdf](#),

Background:

The Historic Preservation Advisory Committee is tasked to conduct a Citywide Historic Resources Survey as one of their projects. The City never had a comprehensive historic resources survey completed until recent years. These surveys are important to the City because they are the first step in identifying areas that may potentially become historic districts. Historic districts are important to protect and support the historic resources within their boundaries for future generations.

In 2020, staff worked with the Committee to start the project with a consultant to conduct the survey on a small area south of the Downtown area (Phase I). Additionally, the Committee identified future areas (Phase II and III) to be surveyed. It is the intent of the Committee to apply the Small Matching Grant from the State's Division of Historic Resources to help fund future phases of the project. As a Certified Local Government, a local match is not required for the application or receiving of the Small Matching Grant.

In 2021, the Committee worked with the consultant to apply for the Small Matching Grant from the State's Division of Historic Resources to help fund Phase II of the project and it was granted the award in the amount of \$50,000 in 2022. Phase II of the project commenced in January 2023 and is completed in August 2023.

In 2022, the Committee worked with the consultant to apply for another Small Matching Grant from the State's Division of Historic Resources to help fund Phase III of the project. On June 19, 2023, the City is awarded with another \$50,000 for the third phase of the project. On August 15, 2023, the City Commission approved and executed the grant agreement with the State to commence the project. On January 9, 2024, the City Commission approved the proposed consultant CCNA agreement service authorization with Kimley-Horn for Phase III which officially kicked-off the project.

The proposed amendment is to extend the length of the agreement to ensure that the consultant is able to complete the deliverables and ensure any discrepancies are met within the appropriate timeframe to the State's Division of Historic Resources. Attached are the executed grant agreement, amendment to the grant agreement, and a map of the project shown in phases for review and reference.