

**Agenda Item:** 3.d

**Meeting Date:** February 19, 2026

## **MEMORANDUM**

**To:** City Commission

**Through:** Jennifer K. Bramley, City Manager

**From:** Sue Bartlett

**Date:** 2026-01-31

**Subject:** "After-the-Fact Ratification" of Emergency Authorization to increase the Purchase Order (PO) amounts to CrowderGulf Joint Ventures, Inc., by \$1,233,200, and Tetra Tech, Inc., by \$211,420, respectively; to allow work to continue without delay for the Grant funded Ditch Maintenance Program - NRCS EWP Channel Clearing & Monitoring Project.

**Presenter(s):** Suzanne "Sue" Bartlett, Public Works Director; Clayton "Clay" Watkins, P.E., Engineering & Utilities Director; Michelle Monteclaro, Assistant Public Works Director; and Trevor Bacon, Interim Public Services Manager

**Staff Recommendation:** Motion for "After-the-Fact Ratification" of the Emergency Authorization Memo to increase the PO (#260216) with CrowderGulf Joint Ventures, Inc., in the amount of \$1,233,200; and the PO (#260223) with Tetra Tech, Inc., in the amount of \$211,420; to allow work to continue without delay for the Grant funded Ditch Maintenance Program - NRCS EWP Channel Clearing & Monitoring Project (#532601, Acct #443-5300-538-054610- SU).

**Strategic Themes:** Environmental Resiliency and Sustainability, and Infrastructure, Planning, and Growth

**Boards & Committees:** Stormwater Advisory Committee

**Budget Impact:** Grant Funds in the amount of \$4,640,652.50 are available in the FY26 budget for Gabions and Channel Cleaning, in Acct. #443-5300-538-054610-SU. Refer to "Attachment D" in the City Manager Emergency Memo for the BA/BT Form moving funds between the approved projects, for a total of \$1,444,100. The Finance Department will bring the referenced BA/BT Form before the Commission for formal approval during a future Quarterly Budget Update.



<b>Past Action:</b>	<p>1.) Oct 9, 2025 - Commission approved the Agreement with CrowderGulf Ventures, Inc., for disaster debris collection and removal services from City Channels, under Agenda Item #3.e;</p> <p>2.) Oct 9, 2025 - Commission approved the Agreement with Tetra Tech, Inc., for associated monitoring services, under Agenda Item #2.d; and</p> <p>3.) April 9, 2025 - the City of Dunedin received a Grant award from NRCS (as detailed herein).</p>
<b>Next Action:</b>	"After-the-Fact Ratification" of the Change Order increases to the associated PO's, as described herein.
<b>Attachments:</b>	<p><a href="#">Exhibit A. Request for Emergency Increase to PO's for Project 532601.pdf</a></p> <p><a href="#">Exhibit B. Revised PO # 00260216-01 &amp; PO #0026223-01.pdf</a></p>
<b>Background:</b>	<p>This project was established to remove the significant amount of tree and vegetative debris obstructing and blocking drainage channels and creeks throughout Cedar Creek, Curlew Creek, and Jerry Branch watersheds. The vegetative debris and downed trees have been removed over the past few months, and additional work is required to ensure conveyance of stormwater in the City's drainage channels, and to further protect from future flooding impacts. As of January 27, 2026, it has been estimated another 20,000 cy (cubic yards) of debris is yet to be removed.</p> <p>The City of Dunedin applied for funding through the Emergency Watershed Protection (EWP) Program which provides financial and technical assistance to help local communities relieve imminent threats to life and property caused by floods, fires, windstorms, and other natural occurrences which impact a watershed. Three (3) projects were submitted: one (1) was to clear debris from the Cedar Creek and Jerry Branch drainage areas; and two (2) were for the repair / replacement of gabions along Cedar Creek and Jerry Branch.</p> <p>Dunedin's projects were selected for funding and were awarded to the City on April 9, 2025, with the agreement signed on July 17, 2025, in the amount of \$4,218,775 in construction costs, and \$421,877.50 for technical items. The funding amount allocated for debris clearing was \$1,516,102, however, with continued collaborative project management between the City and the NRCS representative, it has been confirmed the total amount can be divided according to the needs of the project. The Gabion Projects continue to be reassessed for design alternatives and construction feasibility. Design is ongoing and the City will apply for additional grant funding in the future to continue progress for projects in the Channels. This grant award is for up to 100% reimbursement, and does NOT impose any local matching requirements for funding.</p>



In order to prevent a stoppage of the work, and thereby avoid incurring additional charges to remobilize, staff recommends "After-the-Fact Ratification" of the Emergency Approval to increase the Purchase Order amounts to Crowdergulf Joint Ventures, Inc., (PO #260216) in the amount of \$1,233,200; and Tetra Tech, Inc., (PO #260223) in the amount of \$211,420, to allow work to continue without delay, for the grant funded Ditch Maintenance Program - NRCS EWP Channel Clearing and Monitoring Project (#532601, Acct. #443-5300-538-054610-SU), in accordance with the terms and conditions of the Commission approved Agenda Items on October 9, 2025, as described herein.