

Agenda Item: 2.a

Meeting Date: March 3, 2026

MEMORANDUM

To: City Commission

Through: Jennifer K. Bramley, City Manager

From: Sue Bartlett

Date: 2026-02-26

Subject: Public Works Efficiency Implementation Status

Presenter(s): Suzanne "Sue" Bartlett, Public Works Director; and Harry C. Lorick, P.E., PTOE, PWLF, LA Consulting, Inc (LAC).

Staff Recommendation: Presentation of an update and status on the progress of the Public Works Efficiency Implementation

Strategic Themes: Good Governance

Boards & Committees: Board of Finance

Budget Impact: TBD

Past Action: On February 18, 2025, the Commission provided Consensus Direction on implementing efficiency recommendations for the Public Works Department (under Agenda Item #4.a).

Next Action: Continued implementation of the recommendations from the Public Works Efficiency Evaluation.

Attachments: [Exhibit A. Work Session Agenda Item #4.a \(02-18-25\).pdf](#)
[Exhibit B. PW Efficiency Implementation Status Summary LAC \(03-3-26\).pdf](#)

Background: The goal of the efficiency and cost-effectiveness evaluation (RFP #24-1270 for the Public Works Department) was to identify opportunities to provide cost-effective services, gather data to create annual work plans that tie to performance-based budgeting, also known as, activity/program-based budgeting, identify areas for improvement, while delivering exceptional customer service.

Guided by Purchasing, the project was advertised, and after proposals were received and evaluated, LA Consulting, Inc (LAC) was the highest ranked firm by the Evaluation Committee.

Commission approved the award of the efficiency study on August 6, 2024 (under Agenda Item #2.e). LAC is highly qualified to perform these evaluations, with a proven track record throughout the US, leveraging their experience, engaging the work force and utilizing data for documented improvements; implementing and achieving improvement in 86 agencies thus far, and are a known leader in process improvement.

During the February 18, 2025 Workshop meeting (Exhibit A), the Commission was presented a summary of the report and recommendations, and subsequently provided Consensus Direction to implement the efficiency recommendations in the Public Works Department.

This update will include a presentation by LAC (Exhibit B) regarding the project progress to date, and allow for a question / answer period for the Commission. The project has included extensive employee participation and input. Supervisors and managers provided for a review committee at each step in the process, as well as the Executive Team, which includes: Finance, Strategic Planning, PW, and the City Manager.

Public Works staff is very appreciative and thankful for the support provided by the Commission, the City Manager's Office, and other City personnel for the implementation of these improvements.