



**SAN BENITO COUNTY
AGENDA ITEM
TRANSMITTAL FORM**

Dom Zanger
District No. 1
Vice-Chair

Kollin Kosmicki
District No. 2
Chair

Mindy Sotelo
District No. 3

Angela Curro
District No. 4

Ignacio Velazquez
District No. 5

Item Number: 1.1

MEETING DATE: 06/24/2025

DEPARTMENT: AGRICULTURAL COMMISSIONER

AGENDA ITEM PREPARER: Lisa Zavala

DEPT HEAD/DIRECTOR: Ken Griffin

SUBJECT:

AGRICULTURAL COMMISSIONER- K. GRIFFIN, ACTING AGRICULTURAL COMMISSIONER

Approve State Contract, #25-0285-000-SA, for nursery stock inspection activities, from July 1, 2025, through June 30, 2026, for a total contract value of \$661.00, and Authorize the Agricultural Commissioner – Sealer of Weights and Measures to sign the contract.

SBC FILE NUMBER: 1.1

AGENDA SECTION:

CONSENT AGENDA

BACKGROUND/SUMMARY:

The California Department of Food and Agriculture (CDFA) wishes to contract with County of San Benito to perform nursery inspections at all producer/wholesale nursery locations within the County on their behalf. The term of this agreement is from July 1, 2025, to June 30, 2026. Inspections are performed on nursery stock entering San Benito County and nursery stock produced within the county. These inspections help protect the environment and foster fair competition by assuring the customer that plants are free from certain plant pests. This allows growers to ship their products throughout the state, nation and world. The funding is sufficient to cover our costs. The anticipated revenue has been budgeted in the Agricultural Commissioner's Budget for FY 2025/2026. Work will be performed by existing staff.

RESOLUTION OR ORDINANCE NEEDED FOR THIS ITEM:

No

CONTRACT NEEDED FOR THIS ITEM:

Yes

RFP AND BID HISTORY:

Annual contract with the California Department of Food and Agriculture for more than 20 years.

LAST CONTRACT AMOUNT OR N/A:

\$656.00

CONTRACT HISTORY (Describe all amendments and previous contracts):

NEW

STRATEGIC PLAN GOALS: 1. Operational Development & Excellence

No

STRATEGIC PLAN GOALS: 2. Planning And Sustainable Growth

Yes

STRATEGIC PLAN GOALS: 3. Technology

No

STRATEGIC PLAN GOALS: 4. Community Engagement

No

STRATEGIC PLAN GOALS: 5. Health & Safe Community

Yes

BUDGETED:

Yes

BUDGET ADJUSTMENT NEEDED:

No

SOURCE OF FUNDING:

Non-general Fund

UNFUNDED MANDATE:

No

SBC BUDGET LINE ITEM NUMBER:

101.60.1250.1000.550.503 State Aid Agriculture Nursery Inspection

CURRENT FY COST:

775.00

STAFF RECOMMENDATION:

1. Approve Contract 25-0285-000-SA, between the California Department of Food & Agriculture and the County of San Benito for nursery stock inspection activities, from July 1, 2025, through June 30, 2026. Total contract value is \$661.00.
2. Authorize the Agricultural Commissioner – Sealer of Weights and Measures to sign the contract.

ATTACHMENTS:

[Nursery Inspection Program #25-0285-000-SA](#)