



## SAN BENITO COUNTY AGENDA ITEM TRANSMITTAL FORM

Dom Zanger  
District No. 1

Kollin Kosmicki  
District No. 2

Mindy Sotelo  
District No. 3  
Vice-Chair

Angela Curro  
District No. 4  
Chair

Bea Gonzales  
District No. 5

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**Item Number: 1.15**

**MEETING DATE:** 11/26/2024

**DEPARTMENT:** PROBATION

**AGENDA ITEM PREPARER:** Lorraine Carrasquillo

**DEPT HEAD/DIRECTOR:** Ashlyn Canez

**SUBJECT:**

**PROBATION DEPARTMENT - A. CANEZ**

Approve the Memorandum of Understanding (MOU) between the San Benito County Probation Department and the San Benito County Office of Education (SBCOE) to provide a coordinated approach from both agencies to closely monitor and supervise juvenile probationers at the San Andreas High School, San Benito County Opportunity School, and Pinnacles Community School sites for the term of November 1, 2024, through November 30, 2026, to be funded by the 2011 Public Safety Realignment Grant AB 109 in the amount of \$38,700.00 per fiscal year for a total two-year contract amount of \$77,400.00.

SBC FILE NUMBER: 510

**AGENDA SECTION:**

CONSENT AGENDA

**BACKGROUND/SUMMARY:**

This Memorandum of Understanding (MOU) was developed and entered into by the San Benito County Probation Department, hereafter known as SBCPD, and the San Benito County Office of Education, hereafter known as SBCOE. The collaboration between the probation officer and school staff will be evident to all students, but especially students who may need additional support as they transition off of formal probation.

The Deputy Probation Officer will develop school-based intervention options, such as community service or other prosocial activities, designed to hold youth accountable for misconduct and prevent further entry into the juvenile justice system.

The Deputy Probation Officer duties include but are not limited to the following:

1. Provide supportive services to SBCOE in the area of delinquency prevention and diversion.
2. Serve as a resource to SBCOE regarding dispositional options and to assist the school in making appropriate referrals to collateral agencies or other components of the juvenile system.
3. Develop school-based intervention options, such as community service or other prosocial activities, designed to hold youth accountable for misconduct and prevent further entry into the juvenile justice system.

The purpose of this agreement is to provide a coordinated approach, utilizing available resources from both agencies, to closely monitor and supervise juvenile probationers, and assist with at-risk students within the school system. Both agencies believe that the addition of a campus-based probation officer will further this goal and agree to collaborate by coordinating and providing an array of services. The MOU offsets general funds by utilizing the 2011 Public Safety Realignment Grant towards the salary of the Deputy Probation Officer.

**RESOLUTION OR ORDINANCE NEEDED FOR THIS ITEM:**

No

**CONTRACT NEEDED FOR THIS ITEM:**

No

**RFP AND BID HISTORY:**

N/A

**LAST CONTRACT AMOUNT OR N/A:**

N/A

**CONTRACT HISTORY (Describe all amendments and previous contracts):**

N/A

**STRATEGIC PLAN GOALS: 1. Operational Development & Excellence**

Yes

**STRATEGIC PLAN GOALS: 2. Planning And Sustainable Growth**

Yes

**STRATEGIC PLAN GOALS: 3. Technology**

Yes

**STRATEGIC PLAN GOALS: 4. Community Engagement**

Yes

**STRATEGIC PLAN GOALS: 5. Health & Safe Community**

Yes

**BUDGETED:**

N/A

**BUDGET ADJUSTMENT NEEDED:**

N/A

**SOURCE OF FUNDING:**

N/A

**UNFUNDED MANDATE:**

N/A

**SBC BUDGET LINE ITEM NUMBER:**

N/A

**CURRENT FY COST:**

N/A

**STAFF RECOMMENDATION:**

1. Approve the Memorandum of Understanding (MOU) between the San Benito County Probation Department and the San Benito County Office of Education (SBCOE) to provide a coordinated approach from both agencies to closely monitor and supervise juvenile probationers at the San Andreas High School, San Benito County Opportunity School, and Pinnacles Community School sites for the term of November 1, 2024, through November 30, 2026, to be funded by the 2011 Public Safety Realignment Grant AB 109 in the amount of \$38,700.00 per fiscal year for a total two-year contract amount of \$77,400.00.

**ATTACHMENTS:**

[MOU San Benito County Office of Education \(SBCOE\) - monitor Juvenile Probationers at school](#)

[CCP MINUTES 3.21.24](#)

[Proposal for Probation Officer](#)