



**SAN BENITO COUNTY
AGENDA ITEM
TRANSMITTAL FORM**

Dom Zanger
District No. 1

Kollin Kosmicki
District No. 2

Mindy Sotelo
District No. 3
Vice-Chair

Angela Curro
District No. 4
Chair

Bea Gonzales
District No. 5

Item Number: 1.33

MEETING DATE: 06/18/2024

DEPARTMENT: RESOURCE MANAGEMENT AGENCY

AGENDA ITEM PREPARER: Kevin Kimura

DEPT HEAD/DIRECTOR: Steve Loupe

SUBJECT:

RESOURCE MANAGEMENT AGENCY – S. LOUPE, PUBLIC WORKS ADMINISTRATOR

Approve budget adjustment reclassifying \$1,400,000.00 appropriations budgeted in the Regional Surface Transportation Program (RSTP) road fund division to the correct road fund account. This does not increase appropriations and doesn't require interfund transfer. This is to transfer the budget to the correct road fund account. (4/5 Vote Required)

SBC FILE NUMBER: 105.3

AGENDA SECTION:

CONSENT AGENDA

BACKGROUND/SUMMARY:

Various road projects were budgeted this year to be financed through the Regional Surface Transportation Program (RSTP) funds the County receives. The RSTP funds were to be transferred to the road divisions incurring the road costs. However approximately \$1,400,000.00 for an approved road striping project was paid directly to contractors out of the RSTP program, resulting in a mismatch between the account the payments were originally budgeted in and the actual accounts that were used to record the contractor invoices. Accounting policy requires that there be approved appropriations budget in the account that was used to record the payments. This budget adjustment transfers the budget to the account used to record the payments from the budgeted account. No additional cost is incurred as this is a transfer or reclassification of approved budget appropriations.

RESOLUTION OR ORDINANCE NEEDED FOR THIS ITEM:

No

CONTRACT NEEDED FOR THIS ITEM:

No

LAST CONTRACT AMOUNT OR N/A:

N/A

STATE IF THIS IS A NEW CONTRACT/ HOW MANY PAST AMENDED CONTRACTS/ OR N/A:

N/A

STRATEGIC PLAN GOALS: 1. Operational Development & Excellence

No

STRATEGIC PLAN GOALS: 2. Planning And Sustainable Growth

Yes

STRATEGIC PLAN GOALS: 3. Technology

No

STRATEGIC PLAN GOALS: 4. Community Engagement

No

STRATEGIC PLAN GOALS: 5. Health & Safe Community

Yes

BUDGETED:

No

BUDGET ADJUSTMENT NEEDED:

Yes

SOURCE OF FUNDING:

Non-general Fund

UNFUNDED MANDATE:

No

SBC BUDGET LINE ITEM NUMBER:

210.70.2250.1000.619.250

CURRENT FY COST:

\$1,400,000.00

STAFF RECOMMENDATION:

Staff respectfully recommends that the Board approve budget adjustment reclassifying of \$1,400,000.00 appropriations budgeted in the Regional Surface Transportation Program (RSTP) road fund division to the correct account. This does not increase appropriations and doesn't require interfund transfer. This is to transfer the budget to the correct account. (4/5 Vote Required)

BOARD ACTION RESULTS:

Approved Budget Adjustment per staff recommendation. (5/0 vote)

ATTACHMENTS:

[Budget Adjustment - Regional Surface Transportation Program \(RSTP\) road fund](#)
[Fully Executed Budget Adj - RSTP](#)