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**Agenda Item
Regular Meeting of the
Board of Supervisors
Tuesday, November 4, 2025**

Item Number: 1.6

MEETING DATE: 11/04/2025

DEPARTMENT: HEALTH AND HUMAN SERVICES AGENCY

AGENDA ITEM PREPARER: Mike Hodges

DEPT HEAD/DIRECTOR: Tracey Belton

SUBJECT:

HEALTH AND HUMAN SERVICES AGENCY - T BELTON

1. Approve Amendment No. 2 to the Agreement with Community Homeless Solutions (CHS) to modify the Scope of Services by increasing the total client capacity of the HOME Shelter program by twelve (12) individuals, expand operations, and enhance supportive services; and
 2. Authorize the Chairman, County Administrative Officer, or designee to sign the amendment.
- SBC FILE NUMBER: 939

AGENDA SECTION:

CONSENT AGENDA

BACKGROUND/SUMMARY:

The expansion of the H.O.M.E. Resource Center aligns with the San Benito County Board of Supervisors' overarching goal: to reduce homelessness by helping unsheltered individuals transition off the streets and out of the San Benito River area, and into shelter where they can access vital resources. By offering emergency housing, supportive services, and referrals to longer-term housing and community-based organizations, the County aims to support individuals in achieving stability and self-sufficiency.

To facilitate this expansion, the current computer lab within the shelter will be relocated to the CSWD (Community Services & Workforce Development) conference room. This will allow the vacated space to be converted into additional sleeping accommodations, increasing the shelter's total capacity to serve up to 56 clients. The shelter currently averages between 42 to 44 guests per night, so this expansion will

provide much-needed space to support more individuals experiencing homelessness in San Benito County.

All costs associated with the expansion, including the purchase of beds, supplies, staffing, meals, installation of internet ports, and other items, will be covered by Community Homeless Solutions (CHS) through a grant awarded by the Continuum of Care (CoC) Leadership Council. This ensures that the County can expand its services without incurring additional local costs. All shelter guests will continue to receive three meals per day, access to supportive services, and individualized case management to assist with the goal to transition them to permanent or supportive housing options.

There is no financial impact to the general fund.

This amendment does not alter the current contract term of July 1, 2023 through June 30, 2026, nor does it change the total not-to-exceed contract amount of \$1,651,200.00.

FISCAL IMPACT:

Contract Amendment #2 will have no fiscal impact on the County. The County will provide access to an existing adjacent room to Community Homeless Solutions (CHS) for the purpose of increasing client service capacity. CHS will assume full financial responsibility for relocating the existing computer lab and the purchase of equipment and supplies. All activities undertaken by CHS will be coordinated in collaboration with the County's Community Services & Workforce Development (CSWD) Department.

The Contract History with HCS in the operations of the HOME Shelter are:

-11/2017-11/2018: \$615,710

-11/30/18-6/30/21: Amendment #1 to extend the date and increase the contract amount to \$635,710 for a (\$20,000 for the beautification project)

-7/1/21-9/30/21: \$50,000

-9/30/21-June 30, 2022: Amendment #1 to extend the term and increase the amount to \$500,000.

-7/1/22-6/30/23: \$500,000

-7/1/23-6/2026: \$1,500,000

STAFF RECOMMENDATION:

1. Approve Amendment No. 2 to the Agreement with Community Homeless Solutions (CHS) to modify the Scope of Services by increasing the total client capacity of the HOME Shelter program by twelve (12) individuals, expand operations, and enhance supportive services; and
2. Authorize the Chairman, County Administrative Officer, or designee to sign the amendment.

ATTACHMENTS:

[Board Agenda Fact Sheet - CHS HRC](#)

[Amendment #2 - CHS HRC](#)