



**SAN BENITO COUNTY
AGENDA ITEM
TRANSMITTAL FORM**

Dom Zanger
District No. 1
Vice-Chair

Kollin Kosmicki
District No. 2
Chair

Mindy Sotelo
District No. 3

Angela Curro
District No. 4

Ignacio Velazquez
District No. 5

Item Number: 1.11

MEETING DATE: 04/08/2025

DEPARTMENT: HEALTH AND HUMAN SERVICES AGENCY

AGENDA ITEM PREPARER: Yolanda Beltran

DEPT HEAD/DIRECTOR: Tracey Belton

SUBJECT:

HEALTH AND HUMAN SERVICES AGENCY- T BELTON

Approve contract between Hospital Preparedness Program (HPP) and Public Health Services (PHS) and Hazel Hawkins Memorial Hospital for a term of March 01, 2025, through June 30, 2025, for funds provided from California Department of Public Health (CDPH) in the amount of \$103,621.00 which includes HPP Extension Funds for Fiscal Year 2023-2024 and will be used to prepare local hospital services for medical emergencies within the community; authorize Chair to sign contractt, and approve Budget Adjustment Transfer in the amount of \$103,621.00 to account for the allocated FY23/24 funds released in December 2024 and adjust budget line items accordingly. After several revisions, PHS received the final approval from CDPH to extend the use of FY23/24 HHP unused funds in March 2025, therefore causing the retroactive term date. (4/5 vote required).

SBC FILE NUMBER: 420

AGENDA SECTION:

CONSENT AGENDA

BACKGROUND/SUMMARY:

The Hospital Preparedness Program (HPP) enhances the local health care systems to prepare for and respond to emergencies. This initiative focuses on enhancing the capacity and capabilities of healthcare facilities to respond effectively to emergencies and disasters. Through collaboration, training, and resource coordination, the HPP ensures that hospitals and medical services are prepared to provide high-quality care in times of crisis. The goal is to maintain a resilient healthcare system that can handle any situation with efficiency and expertise. The California Department of Public Health (CDPH) provides the funding to Public Health Services (PHS) and a contract is developed with the local hospital district, Hazel Hawkins Memorial Hospital (HHMH) to purchase the needed medical supplies and/or equipment for emergencies and potential disasters.

In December 2024, the California Department of Public Health's Center for Preparedness and Response (CDPH-CPR) released FY 2023-24 Extension Funds to local subrecipients for HPP grants. Below is an overview of the purpose of extension funding, including restrictions on use.

Extension Funding Overview:

CDPH-CPR submitted extension funding requests to the Centers for Disease Control and Prevention (CDC) and the Administration for Strategic Preparedness and Response (ASPR) at the end of the federal period of performance. If approved, CDPH-CPR is able to extend the final Budget Period (BP) for one additional fiscal year to resolve incomplete required activities from the period of performance.

CDPH-CPR was approved for extension funding for FY 2023-24, the final BP in the 2019-2024 period of performance. This approval is extended to local subrecipients with remaining FY 2023-24 HPP funds. These funds may only be utilized to resolve incomplete required activities from the 2019-2024 period of performance.

Public Health Services and Hazel Hawkins Memorial Hospital had an executed contract from July 1, 2023 to June 30, 2024 PHS and HHH in the amount of \$6,000.00 with the following scope of work: Satellite Internet Capability to supplement 2 land-based providers in the event of an outage, Satellite phone cards for DOC/EOC supplies, respirators to replace expired disaster cache supplies, Alert Media communication operating expense for facility disaster response

The new contract between Public Health Services (PHS) and Hazel Hawkins Memorial Hospital (HHMH) for the Hospital Preparedness Program (HPP) provides Fiscal Year 2023-2024 extension funds to assist in the completion of incomplete required activities from the 2019-2024 period of performance. This will allow HHMH to prepare and purchase emergency medical supplies and services for the community in the amount of \$103,621.00 for a term of March 01, 2025 through June 30, 2025.

RESOLUTION OR ORDINANCE NEEDED FOR THIS ITEM:

No

CONTRACT NEEDED FOR THIS ITEM:

Yes

RFP AND BID HISTORY:

N/A

LAST CONTRACT AMOUNT OR N/A:

\$6,000.00

CONTRACT HISTORY (Describe all amendments and previous contracts):

- July 01, 2012 through June 30, 2013 in the amount of \$359,854.00.
- July 01, 2014 through June 30, 2015 in the amount of \$7,436.00.
- July 01, 2015 through June 30, 2016 in the amount of \$51,492.00.
- July 01, 2016 through June 30, 2017 in the amount of \$8,000.00.
- July 01, 2017 through June 30, 2018 in the amount of \$8,000.00.

July 01, 2018 through June 30, 2019 in the amount of \$8,000.00.
July 01, 2019 through June 30, 2020 in the amount of \$6,000.00.
July 01, 2020 through June 30, 2021 in the amount of \$378,000.00.
July 01, 2021 through June 30, 2022 in the amount of \$8,000.00.
July 01, 2022 through June 30, 2023 in the amount of \$24,887.47.
July 01, 2023 through June 30, 2024 in the amount of \$6,000.00

STRATEGIC PLAN GOALS: 1. Operational Development & Excellence

No

STRATEGIC PLAN GOALS: 2. Planning And Sustainable Growth

No

STRATEGIC PLAN GOALS: 3. Technology

No

STRATEGIC PLAN GOALS: 4. Community Engagement

No

STRATEGIC PLAN GOALS: 5. Health & Safe Community

Yes

BUDGETED:

No

BUDGET ADJUSTMENT NEEDED:

Yes

SOURCE OF FUNDING:

Non-general Fund

UNFUNDED MANDATE:

No

SBC BUDGET LINE ITEM NUMBER:

224.80.2451.1000.619.222

CURRENT FY COST:

\$103,621.00

STAFF RECOMMENDATION:

Approve contract between Hospital Preparedness Program (HPP) and Public Health Services (PHS) and Hazel Hawkins Memorial Hospital for a term of March 01, 2025, through June 30, 2025, for funds provided from California Department of Public Health (CDPH) in the amount of \$103,621.00 which includes HPP Extension Funds for Fiscal Year 2023-2024 and will be used to prepare local hospital services for medical emergencies within the community; authorize Chair to sign contractt, and approve Budget Adjustment Transfer in the amount of \$103,621.00 to account for the allocated FY23/24 funds released in December 2024 and adjust budget line items accordingly. After several revisions, PHS received the final approval from CDPH to extend the use of FY23/24 HHP unused funds in March 2025, therefore causing the retroactive term date. (4/5 vote required).

ATTACHMENTS:

[HMH HPP Contract](#)

[HMH HPP Budget Adjustment Mar-2025](#)