



**SAN BENITO COUNTY
AGENDA ITEM
TRANSMITTAL FORM**

Dom Zanger
District No. 1
Vice-Chair

Kollin Kosmicki
District No. 2
Chair

Mindy Sotelo
District No. 3

Angela Curro
District No. 4

Ignacio Velazquez
District No. 5

Item Number: 1.23

MEETING DATE: 08/12/2025

DEPARTMENT: LIBRARY

AGENDA ITEM PREPARER: Austin Curtis

DEPT HEAD/DIRECTOR: Austin Curtis

SUBJECT:

LIBRARY - A. CURTIS

Adopt Resolution authorizing the change of hours for the San Benito County Free Library from Monday through Friday from 10:00 AM to 6:00 PM and Saturdays from 12:00 PM to 3:00 PM to Monday through Thursday from 10:00 AM 7:00 PM, Fridays from 10:00 AM to 6:00 PM, and closed on Saturdays effective September 1st, 2025 and authorize the Board Chair to sign.

SBC FILE NUMBER: 80

RESOLUTION NO.: 2025-48

AGENDA SECTION:

CONSENT AGENDA

BACKGROUND/SUMMARY:

As part of the June 26, 2025 Budget Hearing, the San Benito County Free Library recommended a change in it's operating hours. The proposed adjustment would modify the current schedule— from Monday through Friday, 10:00 a.m. to 6:00 p.m., and Saturdays, 12:00 p.m. to 3:00 p.m.—to a new schedule of Monday through Thursday, 10:00 a.m. to 7:00 p.m., Friday, 10:00 a.m. to 6:00 p.m., and closed on Saturdays.

This change reflects operational needs and improves staff efficiency. Currently, the Library does not offer programs on Saturdays, and covering Saturday operation hours requires full-time staff to work weekends, reducing availability during the week. By closing on Saturdays and extending hours Monday through Thursday the library maintains total weekly service hours while better aligning with patron usage and staff capacity. This change of hours for the San Benito County Free Library would take effect on

September 1st, 2025.

RESOLUTION OR ORDINANCE NEEDED FOR THIS ITEM:

Yes

CONTRACT NEEDED FOR THIS ITEM:

No

RFP AND BID HISTORY:

N/A

LAST CONTRACT AMOUNT OR N/A:

N/A

CONTRACT HISTORY (Describe all amendments and previous contracts):

N/A

STRATEGIC PLAN GOALS: 1. Operational Development & Excellence

Yes

STRATEGIC PLAN GOALS: 2. Planning And Sustainable Growth

Yes

STRATEGIC PLAN GOALS: 3. Technology

No

STRATEGIC PLAN GOALS: 4. Community Engagement

Yes

STRATEGIC PLAN GOALS: 5. Health & Safe Community

Yes

BUDGETED:

N/A

BUDGET ADJUSTMENT NEEDED:

N/A

SOURCE OF FUNDING:

N/A

UNFUNDED MANDATE:

N/A

SBC BUDGET LINE ITEM NUMBER:

N/A

CURRENT FY COST:

N/A

STAFF RECOMMENDATION:

Adopt Resolution authorizing the change of hours for the San Benito County Free Library from Monday through Friday from 10:00 AM to 6:00 PM and Saturdays from 12:00 PM to 3:00 PM to Monday through Thursday from 10:00 AM 7:00 PM, Fridays from 10:00 AM to 6:00 PM, and closed on Saturdays effective September 1st, 2025 and authorize the Board Chair to sign.

ATTACHMENTS:

[Resolution - Library Hours 2025](#)

[Modification of Library Hours](#)