



**SAN BENITO COUNTY
AGENDA ITEM
TRANSMITTAL FORM**

Dom Zanger
District No. 1

Kollin Kosmicki
District No. 2

Mindy Sotelo
District No. 3
Vice-Chair

Angela Curro
District No. 4
Chair

Bea Gonzales
District No. 5

Item Number: 1.8

MEETING DATE: 02/06/2024

DEPARTMENT: PROBATION

AGENDA ITEM PREPARER: Lorraine Carrasquillo

DEPT HEAD/DIRECTOR: Ashlyn Canez

SUBJECT:

PROBATION DEPARTMENT - A. CANEZ

Adopt Resolution to revert the Probation Department business hours to 8:00AM to 5:00PM.

SBC FILE NUMBER: 510

RESOLUTION NO.: 2024-9

AGENDA SECTION:

CONSENT AGENDA

BACKGROUND/SUMMARY:

On December 12, 2023, the Board of Supervisors adopted Resolution #2023-165, specifying County Office Hours for the calendar year of 2024. The new hours listed for the Probation Department indicates 9:00AM to 4:00PM. The Probation Department would like to reinstate the business hours to 8:00AM to 5:00PM.

RESOLUTION OR ORDINANCE NEEDED FOR THIS ITEM:

Yes

CONTRACT NEEDED FOR THIS ITEM:

No

CONTRACT AND RFP HISTORY:

N/A

LAST CONTRACT AMOUNT OR N/A:

N/A

STATE IF THIS IS A NEW CONTRACT/ HOW MANY PAST AMENDED CONTRACTS/ OR N/A:

N/A

STRATEGIC PLAN GOALS: 1. Operational Development & Excellence

Yes

STRATEGIC PLAN GOALS: 2. Planning And Sustainable Growth

Yes

STRATEGIC PLAN GOALS: 3. Technology

Yes

STRATEGIC PLAN GOALS: 4. Community Engagement

Yes

STRATEGIC PLAN GOALS: 5. Health & Safe Community

Yes

BUDGETED:

N/A

BUDGET ADJUSTMENT NEEDED:

N/A

SOURCE OF FUNDING:

N/A

UNFUNDED MANDATE:

N/A

SBC BUDGET LINE ITEM NUMBER:

N/A

CURRENT FY COST:

N/A

STAFF RECOMMENDATION:

Adopt Resolution to revert the Probation Department business hours to 8:00AM to 5:00PM.

BOARD ACTION RESULTS:

Adopted Resolution No. 2024-9 per staff recommendation. (5/0 vote)

ATTACHMENTS:

[Resolution SBC Probation Department Business Hours 2024](#)

[BOS Staff Report 12-12-2003](#)

[Resolution 2023-165 SBC County Department Business Hours](#)

[Fully Executed Resolution - No. 2024-9 Probation Dept Business Hours 2024](#)