



**SAN BENITO COUNTY  
AGENDA ITEM  
TRANSMITTAL FORM**

Dom Zanger  
District No. 1  
Vice-Chair

Kollin Kosmicki  
District No. 2  
Chair

Mindy Sotelo  
District No. 3

Angela Curro  
District No. 4

Ignacio Velazquez  
District No. 5

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**Item Number: 1.33**

**MEETING DATE:** 06/24/2025

**DEPARTMENT:** RESOURCE MANAGEMENT AGENCY

**AGENDA ITEM PREPARER:** Linda Young

**DEPT HEAD/DIRECTOR:** Steve Loupe

**SUBJECT:**

**RESOURCE MANAGEMENT AGENCY – S. LOUPE, PUBLIC WORKS ADMINISTRATOR**

Approve Budget Adjustments in the amount of \$188,260.00, increasing appropriations for various Community Facilities Districts (CFDs) and County Service Areas (CSA) - the increase in appropriations are to cover the Fiscal years Salaries, Benefits, higher than anticipated maintenance cost, additional cost of equipment purchase between the CSAs and CFDs, and the increase in cost plan charges. The increased appropriations will be funded from the estimated accumulated fund balance from each CSA and CFD, all other services are funded by their benefit fee revenue collected. (4/5 vote required)  
SBC FILE Number: 105.3

**AGENDA SECTION:**

CONSENT AGENDA

**BACKGROUND/SUMMARY:**

CFD 2015-01 - Santana Ranch: Adding appropriations for Fiscal Year 24/25 Salary and Benefits, RMA proposes a budget for Santana Ranch increasing appropriations by \$45,000.00 which will be covered by current year benefit fee revenue collected.

CFD 2018-01 - Fay/Bennett Ranch: Adding appropriations for FY 24/25 Salary and Benefits & budget for the purchase of Fixed Asset (tractor) to provide services to the CSAs and CFDs to no have to contract out small projects. RMA proposes a budget adjustment to increase appropriations by \$17,250.00, which will be covered by both their accumulated funds balance and their current year benefit fee revenue collected.

CFD 2018-01 - Brigantino/Sunnyside Estates : Adding appropriations for Fiscal Year 24/25 Salary and Benefits, RMA proposes a budget to increasing appropriations by \$25,000.00 which will be covered by current year benefit fee revenue collected.

CFD 2018-01 - Bluffs/Promontory: Adding appropriations for Fiscal Year 24/25 Salary & Benefits and the Cost Plan fees, RMA proposes a budget to increasing appropriations by \$17,000.00 which will be covered by accumulated funds balance and current year benefit fee revenue collected.

CFD 2018-01 - Vallejo/Hummingbird: Adding appropriations for Fiscal Year 24/25 Salary & Benefits and the Cost Plan fees, RMA proposes a budget to increasing appropriations by \$1,050.00 which will be covered by accumulated funds balance and current year benefit fee revenue collected.

CFD 2018-01 -San Juan Oaks: Adding appropriations for FY 24/25 Salary & Benefits, budget for the purchase of Fixed Asset (tractor) to provide services to the CSAs and CFDs, and Cost Plan Fees. RMA proposes a budget adjustment to increase appropriations by \$16,250.00, which will be covered by both their accumulated funds balance and their current year benefit fee revenue collected.

CFD 2018-01 - Jackson/Renz: Adding appropriations for Fiscal Year 24/25 Salary & Benefits and the Cost Plan fees, RMA proposes a budget to increasing appropriations by \$200.00 which will be covered by current year benefit fee revenue collected.

CSA 9 - Ridgemark: Adding appropriations for Fiscal Year 24/25 Salary and Benefits. RMA proposes a budget to increasing appropriations by \$25,650.00 which will be covered by current year benefit fee revenue collected.

CSA 11 - Simmons/Barnes Lane: Adding appropriations for Fiscal Year 24/25 for various accounts (Salary and Benefits, Other Charges, and Fixed Assets). RMA proposes a budget to increasing appropriations by \$2,335.00 which will be covered by their accumulated funds balance and current year benefit fee revenue collected.

CSA 19 - Springwood: Adding appropriations for Fiscal Year 24/25 for various accounts (Salary and Benefits, Services & Supplies, and Other Charges). RMA proposes a budget to increasing appropriations by \$1,375.00 which will be covered by their accumulated funds balance and current year benefit fee revenue collected.

CSA 25 - Vineyard Estates: Adding appropriations for Fiscal Year 24/25 for various accounts (Salary and Benefits, Services & Supplies, and Other Charges). RMA proposes a budget to increasing appropriations by \$3,750.00 which will be covered by their accumulated funds balance and current year benefit fee revenue collected.

CSA 29 - Brown Magladry: Adding appropriations for Fiscal Year 24/25 for various accounts (Salary and Benefits, Services & Supplies, and Other Charges). RMA proposes a budget to increasing appropriations by \$2,125.00 which will be covered by their accumulated funds balance and current year benefit fee revenue collected.

CSA 30- McClosky Acres: Adding appropriations for Fiscal Year 24/25 for various accounts (Salary and Benefits, Services & Supplies, and Other Charges). RMA proposes a budget to increasing appropriations by \$2,175.00 which will be covered by their accumulated funds balance and current year benefit fee revenue collected.

CSA 33 - Torrano/Fallon Fairview: Adding appropriations for Fiscal Year 24/25 for various accounts (Salary and Benefits, Services & Supplies, and Other Charges). RMA proposes a budget to increasing appropriations by \$2,250.00 which will be covered by their accumulated funds balance and current year benefit fee revenue collected.

CSA 34 - Ausaymas Estates: Adding appropriations for Fiscal Year 24/25 for various accounts (Salary and Benefits, Services & Supplies, Other Charges, & Fixed Assets). RMA proposes a budget to increasing appropriations by \$3,000.00 which will be covered by their accumulated funds balance and current year benefit fee revenue collected.

CSA 35 - Union Heights: Adding appropriations for Fiscal Year 24/25 for Salary and Benefits. RMA proposes a budget to increasing appropriations by \$1,500.00 which will be covered by their accumulated funds balance and current year benefit fee revenue collected.

CSA 42 - Lemmon Acres: Adding appropriations for Fiscal Year 24/25 for Salary and Benefits. RMA proposes a budget to increasing appropriations by \$5,000.00 which will be covered by their accumulated funds balance and current year benefit fee revenue collected.

CSA 48 - Dry Creek: Adding appropriations for Fiscal Year 24/25 for Salary and Benefits. RMA proposes a budget to increasing appropriations by \$5,000.00 which will be covered by their accumulated funds balance and current year benefit fee revenue collected.

CSA 52 - Monte Bellow: Adding appropriations for Fiscal Year 24/25 for Salary & Benefits and Other Charges. RMA proposes a budget to increasing appropriations by \$2,350.00 which will be covered by their accumulated funds balance and current year benefit fee revenue collected.

CSA 54 - Pacheco Creek Estates: Adding appropriations for Fiscal Year 24/25 for Salary and Benefits. RMA proposes a budget to increasing appropriations by \$1,500.00 which will be covered by their accumulated funds balance and current year benefit fee revenue collected.

CSA 55 - Creekside 5 & 6: Adding appropriations for Fiscal Year 24/25 for Salary and Benefits. RMA proposes a budget to increasing appropriations by \$8,500.00 which will be covered by their accumulated funds balance and current year benefit fee revenue collected.

**RESOLUTION OR ORDINANCE NEEDED FOR THIS ITEM:**

N/A

**CONTRACT NEEDED FOR THIS ITEM:**

N/A

**RFP AND BID HISTORY:**

N/A

**LAST CONTRACT AMOUNT OR N/A:**

N/A

**CONTRACT HISTORY (Describe all amendments and previous contracts):**

N/A

**STRATEGIC PLAN GOALS: 1. Operational Development & Excellence**

No

**STRATEGIC PLAN GOALS: 2. Planning And Sustainable Growth**

Yes

**STRATEGIC PLAN GOALS: 3. Technology**

No

**STRATEGIC PLAN GOALS: 4. Community Engagement**

No

**STRATEGIC PLAN GOALS: 5. Health & Safe Community**

No

**BUDGETED:**

No

**BUDGET ADJUSTMENT NEEDED:**

Yes

**SOURCE OF FUNDING:**

Non-general Fund

**UNFUNDED MANDATE:**

N/A

**SBC BUDGET LINE ITEM NUMBER:**

270.70.xxxx.1000.xxx.xxx (various) and 271.70.xxxx.1000.xxx.xxx (various)

**CURRENT FY COST:**

\$188,260.00

**STAFF RECOMMENDATION:**

Approve Budget Adjustment increasing appropriations for various Community Facilities Districts (CFDs) and County Service Areas (CSAs) - by \$188,260.00 for Fiscal years Salaries, Benefits, higher than anticipated maintenance cost, additional cost of equipment purchase between the CSAs and CFDs, and the increase in cost plan charges. The increased appropriations will be funded from the estimated accumulated fund balance from each CSA and CFD, all other services are funded by their benefit fee revenue collected.

**ATTACHMENTS:**

[Budget Adjustment - CFDs and CSAs](#)

