



**SAN BENITO COUNTY  
AGENDA ITEM  
TRANSMITTAL FORM**

Dom Zanger  
District No. 1  
Vice-Chair

Kollin Kosmicki  
District No. 2  
Chair

Mindy Sotelo  
District No. 3

Angela Curro  
District No. 4

Ignacio Velazquez  
District No. 5

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**Item Number: 1.9**

**MEETING DATE:** 04/22/2025

**DEPARTMENT:** HEALTH AND HUMAN SERVICES AGENCY

**AGENDA ITEM PREPARER:** Mike Hodges

**DEPT HEAD/DIRECTOR:** Tracey Belton

**SUBJECT:**

**HEALTH AND HUMAN SERVICES AGENCY - T. BELTON**

Approve the Continuum of Care (CoC) Grant Agreement #CA1072L9T062412 from the U.S. Department of Housing and Urban Development (HUD) in the amount of \$571,520.00 to provide permanent supportive housing, case management, and supportive services to eligible chronically homeless individuals and families in San Benito County; for the period of April 1, 2025 through March 31, 2026; and authorize Chair to execute the grant agreement and permit the HHSA Director or designee to execute any future amendments thereto and any other documents related to the grant subject to county counsel approval. This contract is retroactive because the HUD award letter and Federal signed contract were received on 3/24/2025.

SBC FILE NUMBER: 130

**AGENDA SECTION:**

CONSENT AGENDA

**BACKGROUND/SUMMARY:**

The Health & Human Services Agency (HHSA) Community Services & Workforce Development (CSWD) has successfully secured continued funding to support the Helping Hands Permanent Supportive Housing Program, which is a vital service locally and within the Continuum of Care (CoC) region. The Helping hands Program benefits homeless individuals and families in San Benito County and has recently received the HUD agreement for funding. For the past 13 years, HUD has supported this program, enabling the implementation of permanent supportive housing to approximately 19-24 households through master leasing of 11-13 housing units.

San Benito County faces a critical shortage of resources and housing units to effectively address the needs of chronically homeless individuals and families. In response, HHSA-CSWD operates a range of homeless services, including the year-round 50-bed HOME Resource Center, rental assistance programs, transitional housing, street outreach services, and other essential supportive services. Additionally, a new 16-unit housing project for homeless families is currently under construction. According to the 2024 Point-in-Time Census Report, there are 621 homeless individuals in San Benito County, marking a 74% increase from the previous point in time count in 2022.

Under the HUD grant, permanent supportive housing will be provided through master leasing of apartments and/or homes to serve both unaccompanied chronic homeless individuals and homeless families. The Community Services Development Corporation (CSDC) has been contracted to manage all aspects of the leasing component, while CSWD will continue to provide ongoing case management and supportive services to all participants enrolled in the program.

The contract for this initiative will run from April 1, 2025, through March 31, 2026.

**RESOLUTION OR ORDINANCE NEEDED FOR THIS ITEM:**

No

**CONTRACT NEEDED FOR THIS ITEM:**

Yes

**RFP AND BID HISTORY:**

HHSA CSWD applied for funding through HUD Notice of Funding Opportunity annual renewal allocations for the HUD Helping Hands Permanent Supportive Housing Program through the local Continuum of Care (CoC) renewal application process. This year's application was approved and recommended for a funding grant of \$571,520.00

**LAST CONTRACT AMOUNT OR N/A:**

\$ 512,283.00

**CONTRACT HISTORY (Describe all amendments and previous contracts):**

HUD CoC CA1072L9T062311 - \$512,283 for the period of April 1, 2024 through March 31, 2025  
HUD CoC CA1072L9T062210 - \$308,619 for the period of April 1, 2023 through March 31, 2024  
HUD CoC CA1072L9T062109 - \$308,619 for the period of April 1, 2022 through March 31, 2023  
HUD CoC CA1072L9T062008 - \$289,133 for the period of April 1, 2021 through March 31, 2022  
HUD CoC CA1072L9T061907 - \$257,362 for the period of April 1, 2021 through March 31, 2022  
HUD CoC CA1072L9T061806 - \$241,673 for the period of April 1, 2019 through March 31, 2020  
HUD CoC CA1072L9T061705 - \$241,357 for the period of April 1, 2018 through March 31, 2019  
HUD CoC CA1072L9T061604 - \$237,518 for the period of April 1, 2017 through March 31, 2018  
HUD CoC CA1072L9T061503 - \$237,518 for the period of April 1, 2016 through March 31, 2017

**STRATEGIC PLAN GOALS: 1. Operational Development & Excellence**

No

**STRATEGIC PLAN GOALS: 2. Planning And Sustainable Growth**

No

**STRATEGIC PLAN GOALS: 3. Technology**

No

**STRATEGIC PLAN GOALS: 4. Community Engagement**

Yes

**STRATEGIC PLAN GOALS: 5. Health & Safe Community**

Yes

**BUDGETED:**

Yes

**BUDGET ADJUSTMENT NEEDED:**

No

**SOURCE OF FUNDING:**

Non-general Fund

**UNFUNDED MANDATE:**

No

**SBC BUDGET LINE ITEM NUMBER:**

240.80.2555.2805

**CURRENT FY COST:**

\$ 571,520.00

**STAFF RECOMMENDATION:**

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were received on 3/24/2025.

**ATTACHMENTS:**

[Grant Agreement - CoC #CA7012L9T062412 SBC Helping Hands  
Award Letter](#)