



**SAN BENITO COUNTY
AGENDA ITEM
TRANSMITTAL FORM**

Dom Zanger
District No. 1

Kollin Kosmicki
District No. 2

Mindy Sotelo
District No. 3
Vice-Chair

Angela Curro
District No. 4
Chair

Bea Gonzales
District No. 5

Item Number: 1.38

MEETING DATE: 06/18/2024

DEPARTMENT: RESOURCE MANAGEMENT AGENCY

AGENDA ITEM PREPARER: Kevin Kimura

DEPT HEAD/DIRECTOR: Steve Loupe

SUBJECT:

RESOURCE MANAGEMENT AGENCY – S. LOUPE, PUBLIC WORKS ADMINISTRATOR

Approve budget adjustment to increase appropriations budget for Historical Park 1305 by \$59,000.00 for salaries and \$1,000.00 for supplies and services for a total increase of \$60,000.00. The salaries/benefits increase which is largely due to the MOU agreed to between the County and employees was not anticipated. There is no funding transfer involved for the appropriations increase. (4/5 Vote Required)
SBC FILE NUMBER: 93

AGENDA SECTION:

CONSENT AGENDA

BACKGROUND/SUMMARY:

The Historical Park has an appropriations shortfall of approximately \$60,000.00 due in part to the MOU approved by the County for employees for 2023-24. This increase in salary/benefits was not anticipated. County Budgetary/Accounting guidelines require authorized appropriations for expenditures incurred. This request is to comply with that guideline.

RESOLUTION OR ORDINANCE NEEDED FOR THIS ITEM:

No

CONTRACT NEEDED FOR THIS ITEM:

No

LAST CONTRACT AMOUNT OR N/A:

N/A

STATE IF THIS IS A NEW CONTRACT/ HOW MANY PAST AMENDED CONTRACTS/ OR N/A:

N/A

STRATEGIC PLAN GOALS: 1. Operational Development & Excellence

Yes

STRATEGIC PLAN GOALS: 2. Planning And Sustainable Growth

No

STRATEGIC PLAN GOALS: 3. Technology

No

STRATEGIC PLAN GOALS: 4. Community Engagement

No

STRATEGIC PLAN GOALS: 5. Health & Safe Community

No

BUDGETED:

No

BUDGET ADJUSTMENT NEEDED:

Yes

SOURCE OF FUNDING:

General Fund

UNFUNDED MANDATE:

N/A

SBC BUDGET LINE ITEM NUMBER:

101.701305.1000.610.101 SALARY AND BENEFITS

CURRENT FY COST:

\$60,000.00

STAFF RECOMMENDATION:

Staff respectfully recommends that the Board approve budget adjustment to increase appropriations budget for Historical Park 1305 by \$59,000.00 for salaries and \$1,000.00 for supplies and services for a total increase of \$60,000.00. The salaries/benefits increase which is largely due to the MOU agreed to between the County and employees was not anticipated. There is no funding transfer involved for the appropriations increase. (4/5 Vote Required)

BOARD ACTION RESULTS:

Approved Budget Adjustment per staff recommendation. (5/0 vote)

ATTACHMENTS:

[Budget Adjustment - Historical Park](#)

[Fully Executed Budget Adj - Historical Park](#)