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www.sanbenitocountyca.gov

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COUNTY EXECUTIVE OFFICER:
Esperanza Colio Warren

COUNTY COUNSEL:
Gregory P Priamos

CLERK OF THE BOARD:
Vanessa Delgado

**Agenda Item
Regular Meeting of the
Board of Supervisors
Tuesday, August 25, 2026**

Item Number: 1.17

MEETING DATE: 08/25/2026

DEPARTMENT: TREASURER/TAX

AGENDA ITEM PREPARER: Katherine Casey

DEPT HEAD/DIRECTOR: Melinda Casillas

SUBJECT:

TREASURER/TAX COLLECTOR/PUBLIC ADMINISTRATOR - M. CASILLAS

1. Ratify contract with Garda CL West Inc. for armored car services from January 1, 2026 through December 31, 2026 for an estimate of \$7,200.00, as the contract amount is \$79,540.15; and
 2. Authorize the Chair, County Executive Officer, or designee to sign.
- SBC FILE NUMBER: 685.2

AGENDA SECTION:

CONSENT AGENDA

BACKGROUND/SUMMARY:

In 2012, the County entered into a two-year agreement with Garda for armored car transportation services. The Treasurer's Office utilizes armored transportation services for the secure transport of cash received from County departments, school district, special districts, and property tax collection. The use of an armored transportation provider is an important security measure that reduces the risk associated with County employees personally transporting cash deposits to the bank. Since that time, the agreement has been renewed through annual amendments, with the current amendment covering the period of January 1, 2026, through December 31, 2026. In January, the contract was reviewed by Melinda Casillas, approved and signed as the total annual amount was within a department head's signing authority.

The July 2026 invoice was submitted for payment, to the County's accounts payable. During their review

process of the Garda contract, it was identified as requiring Board approval under the revised purchasing guidelines. As a result, payment to the vendor has been suspended pending ratification of the agreement by the Board of Supervisors. Under the County's revised Purchasing Policy, the cumulative historical value of contract amendments is now considered when determining Board approval thresholds. As a result, the aggregate value of the Garda agreement exceeds the CEO's \$50,000 approval threshold, requiring Board ratification of the current amendment. The current aggregate amount paid through June 2026 is \$79,549.15.

To ensure the County continues to receive competitive pricing, the Treasurer-Tax Collector's Office routinely solicits quotes from other qualified armored transportation providers, including Brinks and Loomis. For the current solicitation, Brinks submitted a proposal while Loomis did not respond. The Brinks pricing was comparable to Garda's and did not provide a financial advantage to justify transitioning services. The estimated monthly average cost was \$519 for Brinks compared to \$522 for Garda.

Approval of the recommended action will ratify the current agreement with Garda, retroactive to January 1, 2026, allowing payment for services already provided and ensuring the continuation of uninterrupted armored transportation services through the remainder of the contract term.

<u>Service Period</u>	<u>Annual</u>	<u>Aggregate</u>
10/01/2012–09/30/2013	\$4,519.68	\$4,519.68
10/01/2013–12/31/2014	\$5,518.93	\$10,038.61
01/01/2015–12/31/2015	\$5,463.47	\$15,502.08
01/01/2016–12/31/2016	\$5,400.60	\$20,902.68
01/01/2017–12/31/2017	\$5,044.83	\$25,947.51
01/01/2018–12/31/2018	\$5,406.81	\$31,354.32
01/01/2019–12/31/2019	\$6,432.47	\$37,786.79
01/01/2020–12/31/2020	\$6,688.56	\$44,475.35
01/01/2021–12/31/2021	\$7,394.50	\$51,869.85
01/01/2022–12/31/2022	\$6,822.65	\$58,692.50
01/01/2023–12/31/2023	\$5,095.64	\$63,788.14
01/01/2024–12/31/2024	\$5,787.63	\$69,575.77
01/01/2025–12/31/2025	\$6,115.36	\$75,691.13
01/01/2026–06/30/2026	\$3,285.15	\$78,976.28
JULY 2026	\$ 563.87	\$79,540.15

FISCAL IMPACT:

Funding for the 2026 agreement, including reimbursement of eligible expenses incurred between July 1, 2026, and the date of Board ratification, is included in the Treasurer's approved Fiscal Year 2026–2027 budget.

The contract is paid from the Treasurer's budget in expense item Special Contracts.

STAFF RECOMMENDATION:

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2. Authorize the Chair, County Executive Officer, or designee to sign.

ATTACHMENTS:

[Agenda Fact Sheet - Garda CL West Inc.](#)

[Contract - Garda 2026](#)

[Quotes Armored Car Jan 2026](#)