



**SAN BENITO COUNTY
AGENDA ITEM
TRANSMITTAL FORM**

Dom Zanger
District No. 1

Kollin Kosmicki
District No. 2

Mindy Sotelo
District No. 3
Vice-Chair

Angela Curro
District No. 4
Chair

Bea Gonzales
District No. 5

Item Number: 2.21

MEETING DATE: 01/16/2024

DEPARTMENT: RESOURCE MANAGEMENT AGENCY

AGENDA ITEM PREPARER: Kathryn Ramirez

DEPT HEAD/DIRECTOR: Steve Loupe

SUBJECT:

RESOURCE MANAGEMENT AGENCY – S. LOUPE, PUBLIC WORKS ADMINISTRATOR

Approve a five-year contract for Regional Agency household hazardous waste services with Advanced Chemical Transport, INC, for the period of January 16, 2024 to June 30, 2027 for an annual contract amount not to exceed \$200,000.00 (County portion is \$63,000.00 from Enterprise Funds -Regional Agency funds) and authorize the Chair to sign contract.

SBC FILE NUMBER: 142

AGENDA SECTION:

CONSENT AGENDA

BACKGROUND/SUMMARY:

Background/Summary:

The Resource Management Agency, on behalf of the Integrated Waste Management Regional Agency, held a Request for Proposal (RFP) No. IWM-2023-03 for household hazardous waste collection services in October of 2023. Advanced Chemical Transport, INC, is the selected applicant to provide these services and enter into contract with the County for a term of three years with up to a one two-year extension. Services provided by Advanced Chemical Transport, INC, include collection, packaging, treatment, storage, transportation, and proper disposal of recyclable and non-reusable household hazardous waste (HHW) and Very Small Quantity Generators of hazardous waste for the Regional Agency at the County's permanent household hazardous waste collection facility. HHW collection events occur at the permanent facility twelve times a year (every third Saturday of the month from 9am to 12pm at John Smith Road Landfill). Additionally, Advanced Chemical Transport, INC will assist with four off-site one-day annual HHW collection events held within the County of San Benito to improve access to residents at a location yet to be determined.

The County solicited RFP No. IWM-2023-03 on October 06, 2023 for this work and received three proposal packages. Following RMA staff's review and evaluation of the proposal packages, Advanced Chemical Transport, INC was selected based on their robust menu of services and competitive pricing.

Per the IWM Joint Power Authority Agreement and the Cost Sharing Agreement, the County is the Lead Agency and the County staffs/manages IWM programs to meet state mandates for Regional Agency members. Members include the County of San Benito, the City of Hollister, and the City of San Juan Bautista. Per the Cost Sharing Agreement, the County as Lead Agency is reimbursed for IWM staff/management program costs at an amount based on population figures. Cost sharing is approximately 65% for the City of Hollister, 3.5% for San Juan Bautista, and 31.5% for the County. Therefore, the County's portion of the contract is \$315,000.00 from Enterprise Funds - Regional Agency (total contract of \$1,000,000). The total HHW annual costs are fully funded through HHW fees paid by Recology to the Regional Agency via the Recology Exclusive Franchise Agreement for Recyclables, Organics, and Solid Waste Collection Services.

What is HHW?

Many common household products such as batteries, paints, pesticides, used motor oil, antifreeze, or household cleaners to name a few, contain potentially hazardous materials and require special care when disposed of. It is illegal to dispose of hazardous waste in the garbage, down storm drains, or onto the ground. When these products are handled or disposed of incorrectly, they can pose a threat to the health of humans, animals, and the environment. For proper disposal, these items need to be disposed of through a household hazardous waste facility or program.

RESOLUTION OR ORDINANCE NEEDED FOR THIS ITEM:

No

CONTRACT NEEDED FOR THIS ITEM:

Yes

CONTRACT AND RFP HISTORY:

The County solicited a Request for Proposal (RFP) No. IWM-2023-03 on October 06, 2023 for this work and received three (3) proposal packages. Following RMA staff's review and evaluation of the proposal packages, Advanced Chemical Transport, INC was selected based on their robust menu of services and competitive pricing.

LAST CONTRACT AMOUNT OR N/A:

N/A

STATE IF THIS IS A NEW CONTRACT/ HOW MANY PAST AMENDED CONTRACTS/ OR N/A:

New Contract

STRATEGIC PLAN GOALS: 1. Operational Development & Excellence

No

STRATEGIC PLAN GOALS: 2. Planning And Sustainable Growth

No

STRATEGIC PLAN GOALS: 3. Technology

No

STRATEGIC PLAN GOALS: 4. Community Engagement

No

STRATEGIC PLAN GOALS: 5. Health & Safe Community

Yes

BUDGETED:

Yes

BUDGET ADJUSTMENT NEEDED:

No

SOURCE OF FUNDING:

Non-general Fund

UNFUNDED MANDATE:

No

SBC BUDGET LINE ITEM NUMBER:

226.75.3820.1000.619.268 special services contract

CURRENT FY COST:

\$200,000.00 per year (County portion \$63,000.00 from Enterprise Funds -Regional Agency per year-100% funded via HHW fee revenue)

STAFF RECOMMENDATION:

Staff respectfully recommends that the Board: Approve a five-year contract for Regional Agency household hazardous waste services with Advanced Chemical Transport, INC, for the period of January 16, 2024 to June 30, 2027 for an annual contract amount not to exceed \$200,000.00 (County portion is \$63,000.00 from Enterprise Funds -Regional Agency funds) and authorize the Chair to sign contract.

BOARD ACTION RESULTS:

Approved contract per staff recommendation. (5/0 vote)

ATTACHMENTS:

[ActEnviro Contract Exp. 06.30.27](#)

Fully Executed ActEnviro Contract