



**SAN BENITO COUNTY  
AGENDA ITEM  
TRANSMITTAL FORM**

Dom Zanger  
District No. 1

Kollin Kosmicki  
District No. 2

Mindy Sotelo  
District No. 3  
Chair

Angela Curro  
District No. 4  
Vice-Chair

Bea Gonzales  
District No. 5

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**MEETING DATE:** 06/17/2024

**DEPARTMENT:**

**AGENDA ITEM PREPARER:** Vanessa Delgado

**SUBJECT:**

**Staff Recommendations:**

1. Adopt a resolution setting the Gann Limit for Fiscal Year (FY) 2024-2025.
2. Adopt a resolution approving the FY 2024-2025 Recommended Budget as appropriations spending authority until adopting the FY 2024-2025 Adopted Budget.
3. Authorize and direct the County Administrative Officer or designee to prepare the FY 24/25 Adopted Budget Resolution reflecting changes made by the Board during budget hearings, including supplemental budget amendments proposed by staff, the administrative corrections above, and the fixed asset and position schedule adjustments.
4. Authorize and direct the County Administrative Officer, or designee, in conjunction with the County Auditor-Controller, to develop the adopted budget document in accordance with the County Budget Act.
5. Authorize and direct the County Administrative Officer or designee to make adjustments to position counts, appropriations, revenues, fund balances etc. to correct clerical errors as needed.
6. Authorize the County Administrative Officer or designee, if any unbudgeted/unassigned fund balance is available at year-end FY24/25, to allocate the funds in the following order:
  - Reestablish the disaster recovery reserve in an amount not to exceed \$500,000.
  - Available General Fund Reserves
7. Approve and Adopt the General Fund Reserve Policy and direct the County Administrative Officer or designee, in conjunction with the County Auditor-Controller, to set up the Reserve Accounts in the final Adopted Budget for FY 24/25 in accordance with the County Budget Act.
8. Conclude FY24/25 budget hearings.

**AGENDA SECTION:**

**Final Budget  
Deliberations:**

**ATTACHMENTS:**

FY24/25 Budget Hearings Presentation

FY 24/25 Recommended Budget Resolution

1. Schedule of Authorized Positions (Exhibit A).pdf
2. Schedule of Fixed Assets (Exhibit B).pdf
3. Schedule of Capital Improvements (Schedule C) 2.pdf
4. Schedule of Road Improvement (Exhibit D).pdf
5. General Fund Reserve Policy (Exhibit E)
6. GANN LIMIT Resolution (Exhibit F)

Notice of Publication June 7 & 14