



**SAN BENITO COUNTY
AGENDA ITEM
TRANSMITTAL FORM**

Dom Zanger
District No. 1

Kollin Kosmicki
District No. 2

Mindy Sotelo
District No. 3
Vice-Chair

Angela Curro
District No. 4
Chair

Bea Gonzales
District No. 5

Item Number: 2.34

MEETING DATE: 01/16/2024

DEPARTMENT: RESOURCE MANAGEMENT AGENCY

AGENDA ITEM PREPARER: Steve Loupe

DEPT HEAD/DIRECTOR: Steve Loupe

SUBJECT:

RESOURCE MANAGEMENT AGENCY- S. LOUPE, PUBLIC WORKS ADMINISTRATOR

Authorize payment for enrollment into the San Jose Truck Driving School in the amount of \$2,500.00 (plus local sales tax as applicable), for Class A license training for a Road Maintenance Worker. (4/5 vote required.)

SBC FILE NUMBER: 105.3

AGENDA SECTION:

CONSENT AGENDA

BACKGROUND/SUMMARY:

Per the current job description, a Road Maintenance Worker I is required to obtain a Class A Permit and then obtain a Class A License. The Class A license allows those staff to operate specific, heavy equipment. At the time that the current Road Maintenance Workers were hired and required to obtain a Class A license, the total cost to obtain a Class A Permit and then a Class A License was the responsibility of the employee (i.e. the employee was required to pay all licensure costs) as follows: Class A Permit/License Cost = Approximately \$250 Per the State of California's new requirements (that were implemented last year after our workers were hired) the cost for obtaining a Class A Permit and then a Class A License are as follows: Class A Permit/License Cost = Approximately \$2,500

RMA incorporated this increased cost within our Road Fund budget (not the General Fund budget) so that our Road Maintenance Workers could obtain the training without paying \$2,500 out-of-pocket. RMA will work with the Human Resources Department to update the job specification for future trainings

requirements. In the meantime, this agenda item is requesting BOS authorization to pay for this Class A training enrollment.

RESOLUTION OR ORDINANCE NEEDED FOR THIS ITEM:

No

CONTRACT NEEDED FOR THIS ITEM:

No

CONTRACT AND RFP HISTORY:

N/A

LAST CONTRACT AMOUNT OR N/A:

N/A

STATE IF THIS IS A NEW CONTRACT/ HOW MANY PAST AMENDED CONTRACTS/ OR N/A:

N/A. The request pertains to training enrollment.

STRATEGIC PLAN GOALS: 1. Operational Development & Excellence

Yes

STRATEGIC PLAN GOALS: 2. Planning And Sustainable Growth

Yes

STRATEGIC PLAN GOALS: 3. Technology

Yes

STRATEGIC PLAN GOALS: 4. Community Engagement

Yes

STRATEGIC PLAN GOALS: 5. Health & Safe Community

Yes

BUDGETED:

Yes

BUDGET ADJUSTMENT NEEDED:

No

SOURCE OF FUNDING:

Non-general Fund

UNFUNDED MANDATE:

N/A

SBC BUDGET LINE ITEM NUMBER:

210.20.70.2010.1000.619.194

CURRENT FY COST:

\$2,500.00 (plus local sales tax if applicable)

STAFF RECOMMENDATION:

Authorize payment for enrollment into the San Jose Truck Driving School in the amount of \$2,500.00 (plus local sales tax as applicable), for Class A license training for a Road Maintenance Worker. (4/5 vote required.)

BOARD ACTION RESULTS:

Authorized payment for enrollment per staff recommendation. (5/0 vote)

ATTACHMENTS: