



**SAN BENITO COUNTY  
AGENDA ITEM  
TRANSMITTAL FORM**

Dom Zanger  
District No. 1  
Vice-Chair

Kollin Kosmicki  
District No. 2  
Chair

Mindy Sotelo  
District No. 3

Angela Curro  
District No. 4

Ignacio Velazquez  
District No. 5

**Item Number: 1.7**

**MEETING DATE:** 08/26/2025

**DEPARTMENT:** RESOURCE MANAGEMENT AGENCY

**AGENDA ITEM PREPARER:** Ramesh Pandurangan

**DEPT HEAD/DIRECTOR:** Steve Loupe

**SUBJECT:**

**RESOURCE MANAGEMENT AGENCY - S. LOUPE, PUBLIC WORKS ADMINISTRATOR**

Approve Retroactive contract with Cascade Software Systems, LLC for an amount not to exceed \$85,022.52 for the period of July 1, 2025 through June 30, 2028 for the continued use of software for tracking and accounting for road maintenance and road/bridge improvement projects and ensure compliance with SB 1 (Road Repair and Accountability Act) and related funding requirements, and authorize the Chair to sign.

SBC FILE NUMBER: 105

**AGENDA SECTION:**

CONSENT AGENDA

**BACKGROUND/SUMMARY:**

The county has used Cascade Software Systems, LLC since 2003 for 22 years. The previous contract dated 09/21/2022 expired on 06/30/2025. The new contract is retroactive to July 1, 2025 in order to pay the invoices for uninterrupted service and system access.

WinCAMS, the Cost Accounting Management System is state mandated. This system helps the county generate accurate reports and documentation required for the annual state audits. Without this system, our department would be unable to meet state compliance standards, risking funding and potentially delaying crucial infrastructure projects. A multi-year contract provides continuity of service, shields us from potential cost increases, and minimizes the administrative burden associated with annual renewals. This software has been continuously used for over 20 years and no other product was used before.

WinCAMS is designed specifically to be compatible with the State of California software. It is being used in 58 counties of California. We are not aware of any other system that is authorized for use by the State.

**FISCAL IMPACT:**

**\$85,022.52** expense will be incurred over three years. Since this is a roads expense, it is fully reimbursable by the state and no general funds are needed.

GL Account # 210.70.2010.1000.619.136

Break-up of yearly cost estimate:

07/01/25 - 06/30/26: \$25,686.56  
07/01/26 - 06/30/27: \$28,255.22  
07/01/27 - 06/30/28: \$31,080.74  
Total for 3 years: **\$85,022.52**

The cost of the software for the past five years:

07/01/24 - 06/30/25: \$23,351.42  
07/01/23 - 06/30/24: \$21,225.83  
07/01/22 - 06/30/23: \$20,215.08  
07/01/21 - 06/30/22: \$18,631.41  
07/01/20 - 06/30/21: \$18,159.27

**STAFF RECOMMENDATION:**

Staff respectfully recommends that the Board approve the Contract with Cascade Software Systems, LLC to provide WinCAMS accounting software maintenance and system support services for the term of July 1, 2025 through June 30, 2028, in the amount not to exceed \$85,022.52.

**ATTACHMENTS:**

[Board Agenda Fact Sheet - Cascade Software Systems, LLC](#)  
[Contract with Cascade Software Systems for Maintenance of WinCAMS Cost Accounting Software](#)  
[Sole Source Justification Form](#)