



**SAN BENITO COUNTY
AGENDA ITEM
TRANSMITTAL FORM**

Dom Zanger
District No. 1
Vice-Chair

Kollin Kosmicki
District No. 2
Chair

Mindy Sotelo
District No. 3

Angela Curro
District No. 4

Ignacio Velazquez
District No. 5

Item Number: 1.9

MEETING DATE: 09/09/2025

DEPARTMENT: PROBATION

AGENDA ITEM PREPARER: Lorraine Carrasquillo

DEPT HEAD/DIRECTOR: Ashlyn Canez

SUBJECT:

PROBATION DEPARTMENT - A. CANEZ

Approve the retroactive non-monetary Memorandum of Understanding (MOU) between WestCoast Children's Clinic and the San Benito County Probation Department for the period of July 01, 2025, through June 30, 2030, for the implementation and use of the Commercial Sexual Exploitation-Identification Tool (CSE-IT).

SBC FILE NUMBER: 510

AGENDA SECTION:

CONSENT AGENDA

BACKGROUND/SUMMARY:

WestCoast Children's Center and Clinic was founded in 1979 by faculty and students at the Wright Institute graduate school to provide therapeutic services to children and to train graduate students in the practice of child therapy. The clinic project arose out of a task force of child health professionals who had met regularly to discuss issues in child mental health, education and social services. The mission was simple: for staff representing various mental health professions to provide mental health services to promote the healthy development of children and families through therapy, education and advocacy, regardless of family income. The group wanted to honor the client's ethnic diversity and treat them as fellow workers in a joint effort to help their children.

This User Agreement is entered into between the San Benito County Probation Department and the WestCoast Children's Clinic (WestCoast) to allow the San Benito County Probation Department (Partner

Agency) to implement the copyrighted *Commercial Sexual Exploitation-Identification Tool* (CSE-IT). This MOU references the requirements for implementing the CSE-IT and is not a financial agreement.

The CSE-IT tool is a vital screening instrument used by probation to help identify youth who may be the victims of commercial sexual exploitation (CSE) and assesses the risk or presence of exploitation (red flags) in youth that come before the probation department. The CSE-IT is a structured questionnaire that is completed by trained professionals based on direct observations and interviews with youth. The use of this tool enables probation staff to recognize key indicators and incorporates a best practice into our county's screening efforts. By integrating the CSE-IT tool into the probation department's case management system, we can promote earlier detection in an effort to provide intervention services that will help protect vulnerable youth.

The non-monetary Memorandum of Understanding (MOU) is retroactive due to the implementation of new requirements within the Granicus Peak Agenda system, by county administration, which includes changes in timeframe deadlines (shortened), and the implementation of a new Board Fact Sheet, which has resulted in delays in scheduling agenda items for the Board of Supervisors meetings. The delay in presenting the MOU was further impacted by the absence of any scheduled Board of Supervisors meetings during the month of July 2025. The MOU is retroactive for non-monetary services to utilize the CSE-IT Assessment within the probation department's case management system. WestCoast agency is the sole provider for use of the CSE-IT Assessment within eProbation. This case management system (eProbation) was previously sole sourced and selected by the San Benito County Superior Court.

The previous MOU expired at the end of fiscal year 2024-2025 on June 30, 2025.

FISCAL IMPACT:

No fiscal impact.

STAFF RECOMMENDATION:

Approve the retroactive non-monetary Memorandum of Understanding (MOU) between WestCoast Children's Clinic and the San Benito County Probation Department for the period of July 01, 2025, through June 30, 2030, for the implementation and use of the Commercial Sexual Exploitation-Identification Tool (CSE-IT).

ATTACHMENTS:

[Board Agenda Fact Sheet - MOU West Coast](#)
[WestCoast MOU](#)